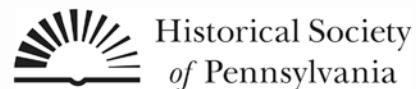


# Research Registration Form



**Please print** all information and present it at the front desk with a form of *current identification*.

Salutation: Ms.  Mr.  Other \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Country \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Type of ID \_\_\_\_\_ ID number \_\_\_\_\_ State/Country \_\_\_\_\_

*Share your birthday with us* \_\_\_\_\_

## *Send me news about:*

- Scholarly events and publications
- Education resources for teachers
- Young Friends events and programs (for those age 21–45)
- Genealogy and community history
- Map and Manuscript Society events and programs

## Library Policies

- Please wear your researcher badge.
- Please use pencils. We have pencils and pencil sharpeners for your use. Items that may accidentally damage library materials, such as pens and markers, are not permitted.
- Please leave coats on the racks and store briefcases, backpacks, and hand bags in the secure lockers in the lobby.
- Laptop computers, paper notebooks that open on three sides, loose paper, and other research supplies are welcome. Please declare all personal research materials at the front desk.
- Please keep cell phones inaudible. If you must place or take a call, please do so in the lobby.
- Food, drink, and chewing gum are not permitted. Please eat and drink only in the lobby.
- Library materials must be used in designated areas.
- **If I choose to take photographs:**
  - I agree to take still, non-flash photos only.
  - These photos are solely for my research purposes or to share for non-commercial use, such as blogging or other social media.
  - I understand that handheld or flatbed scanners are not permitted.
  - I will place the HSP photo card in each photo I take.
  - If I share these images online, I will cite HSP as the source and not alter them, in compliance with Creative Commons Attribution-NonCommercial-NoDerivs CC BY-NC-ND.
  - Prior to commercial publication of any kind (print or electronic formats), I agree to contact HSP's Rights & Reproductions Office to obtain professional quality reproductions (electronic and/or print) and written permission to publish HSP reproductions.
- All materials will be subject to a security check upon leaving the library.

***I have read and agree to abide by the library policies. HSP may deny access to any researcher who, in the judgment of the staff, fails to comply or is disruptive.***

Signature \_\_\_\_\_ Date \_\_\_\_\_