



The Historical  
Society of  
Pennsylvania

Collection 1710

Woman's Advisory Council  
of Philadelphia General Hospital  
Records

1915-1957

13 boxes, 5 volumes, 5.8 lin. feet

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**Processed by:** Mindy Steinberg  
**Processing Completed:** July 2001

**Restrictions:** None  
**Related Collections at** Almshouse (Philadelphia, Pa.) Records  
**HSP:** (Collection #789)  
Philadelphia (Pa.) General Hospital Papers  
(Collection #1178)

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**Abstract**

The Woman's Advisory Council of Philadelphia General Hospital was a hospital auxiliary originally organized to advise the Philadelphia Director of Health on conditions at the hospital. The Council's goal was to spur improvement and maintenance of higher sanitation standards and eliminate overcrowding at the hospitals. Under the jurisdiction of the Department of Public Health, the Council was initially responsible for all city hospitals, but focused primarily on Philadelphia General Hospital, then known as Blockley Hospital.

Records include correspondence, minutes, hospital shop reports, journals, bills, and receipts. There are some papers of the Social Service Auxiliary, Philadelphia General Hospital, 1945-1950.

**Background note**

The Woman's Advisory Council of the Department of Public Health was created in 1915 by the Director of Health, Dr. Zeigler, to visit the city's hospitals and report on conditions to the President of the Council, who in turn reported to the Director of Health. The Council's goal was to spur improvement and maintenance of higher sanitation standards and eliminate overcrowding at the hospitals. Under the jurisdiction of the Department of Public Health, the Council was initially responsible for all city hospitals, but focused primarily on Philadelphia General Hospital, then known as Blockley Hospital. The Woman's Advisory Council successfully rid that facility of rats and cockroaches, raised the standards of food preparation and storage, and increased the availability of appropriate linens, gowns, slippers, and robes for patients.

The construction of Byberry Hospital, in the northeastern section of the city, alleviated overcrowding in the insane and tubercular wards at Blockley, and the opening of the Municipal Hospital for Contagious Diseases (later the Northern Division, Philadelphia General Hospital) provided more of the space necessary to accommodate the medical demands of a growing city. With this much-needed growth, Blockley was able to relinquish its role as an almshouse for the chronically ill poor and focus more on the care

of all patients, regardless of their financial status. In effect, Philadelphia General, a public city hospital, began to expand its mission and function more as a private hospital. Discussions of how to attract more of the patients who would otherwise have gone to private hospitals became increasingly common in this period, and spurred additional improvements in services. This shift was also the motivation for the Municipal Hospital for Contagious Diseases to change its name to the less specific Northern Division of the Philadelphia General Hospital. With these new facilities and improved conditions in all of the hospitals, the need for the organization's role as a watchdog waned.

Their visiting responsibilities reduced, the Council assumed more of a supportive role to the hospitals, similar to an auxiliary for a private hospital. Fundraising became their primary responsibility: they provided scholarships and leisure activities for the nurses; donated equipment and supplies for the hospital garden; and organized events for the hospital. The Council focused more on their work with the Social Service Auxiliary and the Occupational Therapy Departments of both Philadelphia General Hospital and its Northern Division. In this role, the Council maintained a fund from which patients could take out loans for the purchase of equipment necessary for their recovery, and also provided opportunities for chronic patients to make money while occupying their time. In addition, the Council began to operate a canteen at Philadelphia General in the early 1940s, and later, in 1951, added a coffee shop at the Mills Neurology Building of the hospital. These two facilities became their primary sources of funds to support their work with the hospitals and eventually were the cause of the Council's demise.

The Woman's Advisory Council's new and evolving role was accompanied by a change in the structure of power. In 1952, the Department of Public Health agreed to allow the Woman's Advisory Council to officially become a council solely to the Philadelphia General Hospital, reporting directly to the hospital's Board of Trustees. With this change, the Council changed its name and became the Woman's Advisory Council of Philadelphia General Hospital. When the Board of Trustees of Philadelphia General Hospital decided in early 1957 that the Council could no longer legally operate the two shops under the new city charter passed in 1951, the Council decided to dissolve the organization rather than attempt to function without this substantial revenue source. With this decision, the Council officially dissolved in June of 1957. However, the newly formed Woman's Advisory Council of the Northern Division of Philadelphia General Hospital, an offshoot organization that had been reporting to the Council, was asked by the city to remain in existence to provide needed support to this newer and less-established facility.

## **Scope & content**

The records of the Woman's Advisory Council highlight the many changes in societal attitudes toward women in this pivotal period from World War I to the decade after World War II. In the early days of the establishment of the Council, as the Progressive era was in its final years, the members were given the important task of monitoring the conditions of the city's hospitals. In effect, they were appointed the "municipal housekeepers" of these institutions, a role not commonly given to women in the medical field or Philadelphia city government. The minutes and correspondence of the

organization reveal that from World War I through the early years of the Great Depression, the women of the Council continued to function in that role as needed. However, by World War II, the tide had begun to turn, and the Council was relegated, by both internal forces and by the city government, to the much more traditional, "feminine" position within hospital hierarchy of fund-raising and support. By the late 1940s, financial records confirm that this new role had been solidified, as the Council became increasingly dependent upon and consumed by the operation of the Coffee Shop. The city inexplicably decided a whole six years after the new charter was passed that the Council was violating that charter by operating these facilities. Yet the members almost immediately decided that they would rather disband the organization entirely than fight for the right to continue as they were. Correspondence between Council members reflects the abruptness of their decision, which may suggest that it was their growing dissatisfaction with this new submissive position that caused the members to choose dissolution when faced with opposition.

The records of the Woman's Advisory Council of Philadelphia General Hospital primarily consist of minutes, correspondence, and financial records. The first series, *Background Information and Minutes*, is comprised primarily of the official minutes of the Council from their inception in 1915 to their dissolution in 1957. The minutes detail the routine activities of the Council as it developed from a watchdog organization to more of a support auxiliary. In addition to the minutes, the series includes copies of the constitution and by-laws and a brief history of the Council, written in 1927.

The *Correspondence* series consists of incoming and outgoing correspondence of the Council, as well as letters between various members of the Council leadership. The series also includes reports for both the Council and the Department of Public Health concerning overcrowding, hospital food, epidemics, and expenditures.

The *Subcommittees and Related Organizations* series documents four groups that were either subcommittees of the Council or directly affiliated with it: the Social Service Auxiliary, the Cooperative Club, the Cooperative Association of Hospital Auxiliaries, and the Philadelphia Association of Hospital Auxiliaries. The series includes minutes, reports, and correspondence of the various groups.

The *Publicity, Public Programming, and Printed Material* series includes publications of the Philadelphia General Hospital, the School of Nursing, and the Department of Public Health, as well as invitations, obituaries, publicity photographs, and newspaper clippings.

The bulk of the *Financial* series is the *Bills and Receipts* subseries. This subseries primarily includes bills and receipts from the operation and maintenance of the Hospital Canteen, and later also the Hospital Coffee Shop. Also included in the *Financial* series are bank statements with cancelled checks, hospital shop reports, ledgers for membership dues and the shops, and other miscellaneous documents. The *Financial* series details the Council's management of funds ranging from under \$1,000 a month in the 1920s to upwards of \$50,000 a month in the 1940s.

## Overview of arrangement

Series I	Background Information and Minutes, 1915-1957	Boxes 1-2
Series II	Correspondence, 1916-1957	Boxes 3-5
Series III	Subcommittees and Related Organizations, 1920-1951	Box 5
Series IV	Publicity, Public Programming, and Printed Material, 1916-1952	Box 5-6
Series V	Financial, 1916-1957 a. Bills and Receipts, 1938-1957 b. Bank Statements and Cancelled Checks, 1923-1957 c. Hospital Shop Reports, 1941-1957 d. Miscellaneous, 1944-1950 e. Ledgers, 1916-1957	Boxes 7-13

## Series description

### Series 1. Background Information and Minutes, 1915-1957 (Boxes 1-2)

This series is comprised primarily of the official minutes of the Woman's Advisory Council of Philadelphia General Hospital from their inception in 1915 to their dissolution in 1957. All of the minutes are typed and arranged in chronological order. The minutes include reports from subcommittees, including the Social Service Auxiliary, Occupational Therapy, and various visiting committees. The use of funds to supplement the salaries of some hospital workers, construction and renovation of hospital buildings, and the support of the growing nursing school are also documented in this complete run of minutes. In addition to the minutes, the series includes copies of the constitution and by-laws, a brief history of the Council, written in 1927, and an attendance book, 1923-1942.

### Series 2. Correspondence, 1916-1957 (Boxes 3-5)

This series consists of incoming and outgoing correspondence of the Council, as well as letters between various members of the Council leadership. The correspondence is primarily financial in nature, and documents issues ranging from the terms of the Council's early contract with an exterminator to the particulars of the establishment and maintenance of the hospital shop that the Council operated during the 1940s and 1950s. There are also many letters between members of the Council and city officials concerning conditions at the hospital, the need for more space and better accommodations for hospital staff, concerns over maintaining competitive salary structures for hospital employees, and the Council's eventual dissolution. The series also includes reports for the Council and the Department of Public Health concerning overcrowding, hospital food, epidemics, and expenditures.

**Series 3. Subcommittees and Related Organizations, 1920-1951 (Box 5)**

This series documents four groups that were either subcommittees of the Council or directly affiliated with it. The Social Service Auxiliary, a subcommittee of the Council, functioned as a direct support to the Social Service Department of the hospital. They were chiefly concerned with helping indigent patients and their families recover from their illnesses financially, as well as physically. The materials of the Social Service Auxiliary include some minutes, reports, and correspondence, most of which deal with issues of fundraising, the need for more competitive salaries and more positions, active cases on which the department was working, and other financial needs of the department. The Social Service Auxiliary material also includes information about the hospital's volunteer program.

The Cooperative Club was also a subcommittee of the Council and served to bring together charitable organizations throughout Philadelphia interested in donating time and/or money to help the city's hospitals and their patients. The Cooperative Club, founded in 1919 by the Council as the Christmas Club, was responsible for assigning groups of visitors to the different wards of the hospitals, planning Christmas activities for the patients, and otherwise providing for their emotional well being. The club also worked with various religious groups, both Christian and Jewish, to offer religious services and counseling to patients in need. The material of the Cooperative Club consists primarily of minutes, which include discussion of the various organizations involved with the club and the type of services they provided to the hospitals.

A larger umbrella group to orchestrate the work of the Cooperative Club and its many member organizations was proposed and formed in 1933. This organization became known as the Cooperative Association of the City Hospitals, and the material documenting this group includes minutes and reports of member clubs. The work of the Association was essentially the same as the Club, but was done in a much more organized and controlled manner. Finally, the series includes a small amount of material from the Philadelphia Association of Hospital Auxiliaries, of which the Woman's Advisory Council was a member. The association served to "band together" and "coordinate the activities" of the women's auxiliaries of both public and private local hospitals for the purpose of "increasing effectiveness" and providing a support network for the organizations.

**Series 4. Publications, Public Programming, & Printed Material, 1916-52 (Box 5)**

This series includes publications of the Philadelphia General Hospital, the School of Nursing, and the Department of Public Health, as well as invitations, obituaries, publicity photographs, and newspaper clippings. Publications in the series include *The Monthly Bulletin of the Department of Public Health*, the 24<sup>th</sup> annual report of the Association for the Employment of the Insane, the 70<sup>th</sup> annual report of the Philadelphia Home for Incurables, and the newsletter of the Philadelphia General Hospital, *General Quotes*. There is a printed address given by the Hon. Harry A. Mackey at the funeral of Nurse S. Lillian Clayton (1930), long-time Head Nurse of the city hospitals, as well as photographs of her funeral procession. There are also several public health pamphlets concerning new vaccinations for scarlet fever and

diphtheria, as well as an undated speech given by Dr. George Coler on the proper sanitation practices for nurses in infectious disease wards.

Finally, the newspaper clippings span the life of the organization and cover topics such as substandard conditions at Philadelphia General, political corruption and its effect on city hospitals, and the activities of the Council, the School of Nursing, and similar hospitals in New York. While many of the newspaper clippings are undated, an effort was made to put them in rough chronological order based on the names of hospital directors, mayors, and other hospital officials featured in the articles.

### **Series 5. Financial, 1923-1957 (Boxes 6-12)**

The bulk of the Financial series is the *Bills and Receipts* subseries. This subseries primarily includes bills and receipts from the operation and maintenance of the Hospital Canteen, and later also the Hospital Coffee Shop. There are bills and receipts from vendors, reports from the manager of the shop and from the management company the Council eventually employed to run the two facilities.

The *Bank Statements and Cancelled Checks* subseries covers the activity of the Council's account with the Corn Exchange National Bank from the early 1920s to the dissolution of the organization in 1957. Check stubs are also included in this subseries.

While there are some *Hospital Shop Reports* in the *Bills and Receipts* subseries, the bulk of this material is in this subseries. These include weekly reports from the two managers of the canteen and coffee shop, Leroy Guion and William Randall. The reports include cash taken in by the shop, the value of the inventory in stock, expenses, and the balance. The reports sometimes also include suggestions and requests for the improvement of the facilities, and some discussion of daily happenings. In 1952, with the news of Mr. Guion's impending retirement, the Council employed Slater System to manage the two facilities. After this change in 1952, the reports become much more uniform and centered on the financial figures. After 1952, there is little discussion of daily activities, personnel changes, or other routine business.

The *Miscellaneous* subseries includes a small amount of cancelled checks all made out to the "Receiver of Taxes," a set of bills for dues payable, material from the state concerning the provisions of the Solicitation Act (amended in 1925), and a bankbook under the name Sallie H. Wright in trust for the Woman's Advisory Council of Philadelphia General Hospital from the Western Savings Fund Society.

The *Ledgers* subseries consists of one volume from the earlier days of the Council and four volumes used to keep the financial accounts of the hospital shop and canteen.

## Separation report

One broadside advertising the bicentennial of the Philadelphia Almshouse building (1932) was removed to oversized manuscript storage.

## Related materials

Other collections at HSP that relate to the Women's Advisory Council or Philadelphia General include the Almshouse (Philadelphia, Pa.) Records (Collection #789) and the Philadelphia (Pa.) General Hospital Papers (Collection #1178).

Manuscripts pertaining to Philadelphia General Hospital can also be found at the College of Physicians of Philadelphia, the Center for the Study of Nursing at the School of Nursing of the University of Pennsylvania, and the Philadelphia City Archives.

## References

Croskey, John Welsh M. D., ed. *History of Blockley: A History of the Philadelphia General Hospital from its Inception, 1731-1928*. Philadelphia, PA: F. A. Davis Company, 1929.

## Subjects

Hospital gift shops—Philadelphia (Pa.)  
Hospital wards—Philadelphia (Pa.)  
Poor—Hospital care  
Public hospitals  
Volunteer workers in hospitals  
Women in charitable work  
Women—Societies and clubs

Clark, Hon. Joseph S.  
Clayton, Miss S. Lillian  
Doane, Dr. Joseph  
Groeschel, Dr. August H.  
Groome, Mrs. John C.  
Guion, Leroy  
Klein, Mrs. Philip  
Krusen, Dr. Wilmer  
LaBocchetta, Dr. Alfred C.  
Lewis, Mrs. John F.  
Lucchesi, Dr. Paschal F.  
McLaughlin, Miss Mary  
Mackey, Hon. Harry  
Martin, Mrs. J. Willis  
Owen, Dr. Hubley  
Reeves, Dr. Rufus S.  
Robins, Mrs. Thomas



Rovner, Mrs. Anna E.  
Samuel, Hon. Bernard  
Scattergood, Alfred G.  
Snellenburg, Mrs. Harry  
Starr, Mrs. Charles S.  
Thatcher, Hazel F.  
Wright, Mrs. Robert C.  
Zinsser, Mrs. John S.

Byberry State Hospital—Philadelphia (Pa.)  
Cooperative Association of City Hospitals—Philadelphia (Pa.)  
Department of Public Health—Philadelphia (Pa.)  
Municipal Hospital for Contagious Diseases--Philadelphia (Pa.)  
Northern Division, Philadelphia General Hospital—Philadelphia (Pa.)  
Philadelphia Almshouse  
Philadelphia Association of Hospital Auxiliaries  
Philadelphia Home for Incurables  
Philadelphia Home for the Indigent

## **Administrative Information**

### **Restrictions**

The collection is open for research.

### **Acquisition information**

Gift of Mrs. Harry Snellenburg, 1958, a long-time member of the Woman's Advisory Council.

### **Preferred citation**

Cite as: [Indicate cited item or series here], Woman's Advisory Council of Philadelphia General Hospital. (Collection 1710), The Historical Society of Pennsylvania.

### **Processing note**

The collection was arranged by the creating organization prior to its donation to The Historical Society of Pennsylvania. It is unclear if the Historical Society did any additional processing after the collection's accession. The collection was reprocessed in 2001.

## Box and folder listing

### Series 1. Background Information and Minutes

Folder title	Date	Extent	Box	Folder
Constitution, History, etc.	1927, 1951- 1953	11 items	1	1
Attendance book	1923-1942	1 item	1	2
Minutes	Dec. 1915- Dec. 1916	63 items	1	3
Minutes	1917	30 items	1	4
Minutes	1918	45 items	1	5
Minutes	1919	50 items	1	6
Minutes	1920	39 items	1	7
Minutes	1921	44 items	1	8
Minutes	1922	34 items	1	9
Minutes	1923	34 items	1	10
Minutes	1924	39 items	1	11
Minutes	1925	35 items	1	12
Minutes	1926	31 items	1	13
Minutes	1927	29 items	1	14
Minutes	1928	26 items	1	15
Minutes	1929	23 items	1	16
Minutes	1930	28 items	1	17
Minutes	1931	29 items	1	18
Minutes	1932	31 items	1	19
Minutes	1933	45 items	1	20
Minutes	1934	31 items	1	21
Minutes	1935	31 items	1	22
Minutes	1936	33 items	2	1
Minutes (and two agendas)	1937	31 items	2	2
Minutes	1938	21 items	2	3
Minutes	1939	26 items	2	4
Minutes	1940	30 items	2	5
Minutes	1941	30 items	2	6
Minutes	1942	26 items	2	7
Minutes	1943	26 items	2	8
Minutes	1944	27 items	2	9
Minutes	1945	23 items	2	10
Minutes	1946	25 items	2	11
Minutes	1947-1948	53 items	2	12

Minutes	1949-1950	58 items	2	13
Minutes	1951	43 items	2	14
Minutes	1952	38 items	2	15
Minutes	1953	45 items	2	16
Minutes	1954	61 items	2	17
Minutes	1955	33 items	2	18
Minutes	1956	58 items	2	19
Minutes	1957	16 items	2	20
Miscellaneous minutes and notes	n. d.	16 items	2	21

## Series 2. Correspondence

<b>Folder title</b>	<b>Date</b>	<b>Extent</b>	<b>Box</b>	<b>Folder</b>
Reports and Correspondence	1916	69 items	3	1
Reports and Correspondence	1917	23 items	3	2
Reports and Correspondence	1918	14 items	3	3
Reports and Correspondence	1919	61 items	3	4
Reports and Correspondence	1920	23 items	3	5
Reports	1922	11 items	3	6
Reports and Correspondence	1923	35 items	3	7
Reports and Correspondence	1924	33 items	3	8
Reports and Correspondence	1925	37 items	3	9
Reports and Correspondence	1926	34 items	3	10
Reports and Correspondence	1927	8 items	3	11
Reports and Correspondence	1928	12 items	3	12
Reports and Correspondence	1929	5 items	3	13
Reports and Correspondence	1930	15 items	3	14
Reports and Correspondence	1931	16 items	3	15
Reports and Correspondence	1932	11 items	3	16
Reports and Correspondence	1933	9 items	3	17
Reports and Correspondence	1935	9 items	3	18
Reports and Correspondence	1936	8 items	3	19
Reports and Correspondence	1938	7 items	3	20
Reports and Correspondence	1939	11 items	3	21
Reports and Correspondence	1940	6 items	3	22
Reports and Correspondence	1941	6 items	3	23
Correspondence	1944	36 items	3	24
Correspondence	1945	14 items	3	25
Correspondence	1946	59 items	3	26
Correspondence	1947	17 items	3	27
Correspondence	1948	27 items	3	28
Correspondence	1949	43 items	3	29
Correspondence	1950	36 items	3	30

Correspondence	1951	98 items	3	31
Correspondence	1952	95 items	4	1
Correspondence	1953	53 items	4	2
Correspondence	1953	76 items	4	3
Correspondence	1954	91 items	4	4
Reports and Correspondence	Jan.-Jun. 1955	71 items	4	5
Reports and Correspondence	Jun.-Dec. 1955	55 items	4	6
Reports and Correspondence	Jan.-May 1956	37 items	4	7
Reports and Correspondence	Jun.-Dec. 1956	36 items	4	8
Reports and Correspondence	1957	53 items	4	9
Miscellaneous reports and correspondence	n. d.	31 items	4	10

### Series 3. Subcommittees and Related Organizations

<b>Folder title</b>	<b>Date</b>	<b>Extent</b>	<b>Box</b>	<b>Folder</b>
Social Service Auxiliary— Minutes, reports, and correspondence	1921, 1944- 1947	29 items	5	1
Social Services Auxiliary— Reports and correspondence	1948-1949	24 items	5	2
Social Service Auxiliary— Reports and correspondence	1950-1951	11 items	5	3
Social Service Auxiliary— Reports and correspondence	n. d.	16 items	5	4
Cooperative Club—Minutes	1920	24 items	5	5
Cooperative Club—Minutes and reports	1921	31 items	5	6
Cooperative Club—Minutes and reports	1922	41 items	5	7
Cooperative Club—Minutes and reports	1923, 1926, 1929, 1932, 1933	34 items	5	8
Cooperative Association of the City Hospitals—Minutes and reports	1933	10 items	5	9
Cooperative Association of the City Hospitals—Minutes and reports	1934	24 items	5	10

Cooperative Association of the City Hospitals—Minutes and reports	1935-1937	19 items	5	11
Cooperative Association of the City Hospitals—Minutes and reports	1938-1939	27 items	5	12
Cooperative Association of the City Hospitals—Minutes and reports	1940-1942, 1946-1947	21 items	5	13
Cooperative Club and Cooperative Association of the City Hospitals—Miscellaneous material	n. d.	11 items	5	14
Philadelphia Association of Hospital Auxiliaries—Constitution, By-Laws, and minutes	1950-1951	11 items	5	15

**Series 4. Publications, Public Programming, and Printed material**

<b>Folder title</b>	<b>Date</b>	<b>Extent</b>	<b>Box</b>	<b>Folder</b>
Publications	1916-1931	13 items	6	1
Publications	1947, 1951- 1952, n. d.	4 items	6	2
Invitations and Celebrations	1919-1932, 1946-1947, 1949	14 items	6	3
Public Health materials	1926, n.d.	8 items	6	4
Memorials and Funerals	1930, n. d.	12 items	6	5
Publicity photographs	ca. 1950	11 items	6	6
Newspaper clippings	1915, 1920- 1929	27 items	6	7
Newspaper clippings	ca. 1920s	5 items	6	8
Newspaper clippings	1930-1932	15 items	6	9
Newspaper clippings	1947-1949	17 items	6	10
Newspaper clippings	ca. 1940s	20 items	6	11
Newspaper clippings	1950-1955	11 items	6	12
Newspaper clippings--"The Battle of 1953"	1953	19 items	6	13
Newspaper clippings	n. d.	15 items	6	14

**Series 5. Financial a. Bills and Receipts**

<b>Folder title</b>	<b>Date</b>	<b>Extent</b>	<b>Box</b>	<b>Folder</b>
Bills and Receipts	1938, 1944	10 items	7	1
Bills and Receipts	Jan.-Feb. 1945	68 items	7	2
Bills and Receipts	Mar.-Apr. 1945	71 items	7	3
Bills and Receipts	May-Jun. 1945	66 items	7	4
Bills and Receipts	Jul.-Aug. 1945	64 items	7	5
Bills and Receipts	Sept.-Oct. 1945	67 items	7	6
Bills and Receipts	Nov.-Dec. 1945	73 items	7	7
Bills and Receipts	Jan.-Feb. 1946	70 items	7	8
Bills and Receipts	Mar.-Apr. 1946	37 items	7	9
Bills and Receipts	May-Aug. 1946	71 items	7	10
Bills and Receipts	Sept.-Oct. 1946	47 items	7	11
Bills and Receipts	Nov.-Dec. 1946	38 items	7	12
Bills and Receipts	Jan.-Feb. 1947	69 items	7	13
Bills and Receipts	Mar.-Apr. 1947	55 items	7	14
Bills and Receipts	May-Jun. 1947	65 items	7	15
Bills and Receipts	Jul-Aug. 1947	61 items	7	16
Bills and Receipts	Sept.-Oct. 1947	69 items	7	17
Bills and Receipts	Nov.-Dec. 1947	79 items	7	18
Bills and Receipts	1947	71 items	8	1
Bills and Receipts	Jan.-Feb. 1948	82 items	8	2
Bills and Receipts	Mar.-Apr. 1948	91 items	8	3
Bills and Receipts	May-Jun. 1948	95 items	8	4

Bills and Receipts	Jul.-Aug. 1948	71 items	8	5
Bills and Receipts	Sept.-Oct. 1948	76 items	8	6
Bills and Receipts	Nov.-Dec. 1948	77 items	8	7
Bills and Receipts	Jan.-Feb. 1949	49 items	8	8
Bills and Receipts	Mar.-Apr. 1949	60 items	8	9
Bills and Receipts	May-Jun. 1949	68 items	8	10
Bills and Receipts	Jul.-Aug. 1949	63 items	8	11
Bills and Receipts	Sept.-Oct. 1949	73 items	8	12
Bills and Receipts	Nov.-Dec. 1949	87 items	8	13
Bills and Receipts	1949	49 items	8	14
Bills and Receipts	Jan.-Feb. 1950	53 items	9	1
Bills and Receipts	Mar.-Apr. 1950	72 items	9	2
Bills and Receipts	May-Jun. 1950	68 items	9	3
Bills and Receipts	Jul.-Aug. 1950	68 items	9	4
Bills and Receipts	Sept.-Oct. 1950	66 items	9	5
Bills and Receipts	Nov.-Dec. 1950	69 items	9	6
Bills and Receipts	1950	15 items	9	7
Bills and Receipts	Jan.-Feb. 1951	58 items	9	8
Bills and Receipts	Mar.-Apr. 1951	116 items	9	9
Bills and Receipts	May-Jun. 1951	71 items	9	10
Bills and Receipts	Jul.-Aug. 1951	62 items	9	11
Bills and Receipts	Sept.-Oct. 1951	92 items	9	12
Bills and Receipts	Nov.-Dec. 1951	86 items	9	13
Bills and Receipts	1951	12 items	9	14



Bills and Receipts	Jan.-Feb. 1952	101 items	9	15
Bills and Receipts	Mar. 1952	156 items	9	16
Bills and Receipts	Apr.-Dec. 1952	53 items	10	1
Bills and Receipts	1952	18 items	10	2
Bills and Receipts	1953	79 items	10	3
Bills and Receipts	1954	102 items	10	4
Bills and Receipts	1955	62 items	10	5
Bills and Receipts	1956	59 items	10	6
Bills and Receipts	1957	48 items	10	7
Bills and Receipts—Northern Division, Occupational Therapy Department	1953	21 items	10	8
Bills and Receipts—Northern Division, Occupational Therapy Department	1954	72 items	10	9
Bills and Receipts—Northern Division, Occupational Therapy Department	1955	87 items	10	10
Bills and Receipts—Northern Division, Occupational Therapy Department	1956	32 items	10	11

**Series 5. Financial b. Bank Statements and Cancelled Checks**

<b>Folder title</b>	<b>Date</b>	<b>Extent</b>	<b>Box</b>	<b>Folder</b>
Bank Statements w/ cancelled checks	1923-1925	89 items	10	12
Bank Statements w/ cancelled checks	1926	82 items	10	13
Check Stubs	Jan. 1926- Aug. 1928	1 item	10	14
Bank Statements w/ cancelled checks	1927	82 items	11	1
Bank Statements w/ cancelled checks	1928	79 items	11	2
Check Stubs	Aug. 1928- Feb. 1931	4 items	11	3
Bank Statements w/ cancelled checks	1929	68 items	11	4
Bank Statements w/ cancelled checks	1930	96 items	11	5
Bank Statements w/ cancelled checks	1931	66 items	11	6

Bank Statements w/ cancelled checks	1932	72 items	11	7
Check Stubs	Apr. 1932- Mar. 1935	1 item	12	1
Bank Statements w/ cancelled checks	1933	62 items	12	2
Bank Statements w/ cancelled checks	1934	70 items	12	3
Bank Statements w/ cancelled checks	Jan.-Apr. 1935	16 items	12	4
Bank Statements w/ cancelled checks	Dec. 1944- Nov. 1945	181 items	12	5
Check Stubs	1948	77 items	12	6
Check Stubs	1949	110 items	12	7
Check Stubs	1950	79 items	13	1
Check Stubs	1951	111 items	13	2
Check Stubs	1952	65 items	13	3
Check Stubs	1953	30 items	13	4
Check Stubs	1954	53 items	13	5
Check Stubs	1955	63 items	13	6
Check Stubs	1956	56 items	13	7
Check Stubs	Jan.-Aug. 1957	23 items	13	8

**Series 5. Financial c. Hospital Shop Reports**

<b>Folder title</b>	<b>Date</b>	<b>Extent</b>	<b>Box</b>	<b>Folder</b>
Hospital Shop Reports	1941-1942	33 items	13	9
Hospital Shop Reports	1943-1944	21 items	13	10
Hospital Shop Reports	1945-1946	30 items	13	11
Hospital Shop Reports	1947-1948	25 items	13	12
Hospital Shop Reports	1949-1950	33 items	13	13
Hospital Shop Reports	1951-1952	56 items	13	14
Hospital Shop Reports	1953-1954	54 items	13	15
Hospital Shop Reports	1955-Jan. 1957, n. d.	81 items	13	16

**Series 5. Financial d. Miscellaneous**

<b>Folder title</b>	<b>Date</b>	<b>Extent</b>	<b>Box</b>	<b>Folder</b>
Cancelled Checks to "Receiver of Taxes"	1944-1945	15 items	13	17
Bills for Dues Payable	1949-1950	24 items	13	18

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Solicitation Act material	n. d.	2 items	13	19
Bankbook—Western Savings Fund Society	1953-1955	1 item	13	20

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**Series 5. Financial e. Ledgers**

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<b>Folder title</b>	<b>Date</b>	<b>Extent</b>	<b>Volume</b>	<b>Folder</b>
Ledger	1916-1924	1 item	Vol. 1	n/a
Shop Ledger	1941-1946	1 item	Vol. 2	n/a
Shop Ledger	1947-1951	1 item	Vol. 3	n/a
Shop Ledger	Jan. 1952-Apr. 1956	1 item	Vol. 4	n/a
Shop Ledger	May 1956-Jul. 1957	1 item	Vol. 5	n/a

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