



The Historical  
Society of  
Pennsylvania

Collection 1784

Union Benevolent Association  
Records

1831-1983 (bulk 1925-1945)  
16 boxes, 29 vols., 9.25 lin. feet

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**Related Collections at** Southwark Soup Society Records, Collection

**HSP:** 3024

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### Abstract

The Union Benevolent Association was founded in 1831 in order to assist the suffering poor of Philadelphia during an unusually harsh winter. The Association soon began offering social services, including counseling and material aid, to families all around the city, regardless of race, religion, or nationality. Assistance was provided in the form of money, food, clothing, and medicine. The Association also helped many people find employment and encouraged parents to send their children to school.

Records of the Union Benevolent Association include minutes, financial records, correspondence, lists of people assisted, case files, and printed materials.

### Background note

The Union Benevolent Association was founded in 1831 to assist Philadelphia's impoverished. The winter of 1831-1832 was especially severe, and the harsh conditions exacerbated many Philadelphians' frustrations with the city's alms system. A number of citizens felt that almshouses did not administer funds properly or give to the most worthy recipients. With the help of Scotsman David Nasmith, who helped to found urban charities in many American and European cities, a group of men and women formed the Union Benevolent Association, designed to ameliorate the condition of "the worthy poor" of Philadelphia, regardless of their race, religion, or nationality. This initial group included the Reverends Thomas G. Allen and James E. Eckard, as well as Dr. William Darrach, Esther Moore, Mary P. Moore, and Eliza Perkins Sparhawk. After several initial meetings at scattered locations, UBA's first office was established on Fifth Street, between Market and Chestnut Streets.

The Association was led by male administrators, yet women performed nearly all of the field work that was the focus of their mission. Hundreds of female volunteers acted as visitors to the poor and made recommendations on how to improve their circumstances. The focus of the Union Benevolent Association, and its main philosophical difference with the almshouses, was to provide substantive relief and counseling to help people find homes, medical care, and jobs so they could become independent. In 1842 the Association moved to a new location at the corner of Eighth Street and Lodge Alley. A

substantial donation was given in 1852 that enabled the organization to move to a new and larger facility at Seventh and Sansom Streets.

The Union Benevolent Association's early assistance programs included lending stoves to poor families for the winter so that they might have heat. The stove-lending program was as popular as it was helpful; it continued for more than a century. The Association also provided wood and coal to needy families. During the second half of the nineteenth century, UBA's most promising programs were its stove/fuel plan and its job-placement efforts, which resulted in the placement of hundreds of people with employers who needed workers. Most of those placed were domestics.

Near the turn of the century, the ranks of the Association had dwindled considerably, and there was no longer a core of volunteers to make visits to the needy. A staff of caseworkers was required to do the work of the volunteers, and this, combined with the ever-increasing population of the city and the economic hardships of the time, made it very difficult for the Union Benevolent Association to remain solvent. In 1897, the building at Seventh and Sansom Streets was sold, and headquarters were moved to 728 Spruce Street. It was also during this period that the Union Benevolent Association supplied critical aid to the formation and maintenance of the fledgling Lighthouse, a settlement house in Kensington dedicated to bettering conditions in that troubled portion of the city.

Economic conditions soon improved, and the Union Benevolent Association, along with much of the city, emerged from the dark years of the 1890s. In the early twentieth century, UBA began to receive requests for assistance from a new group of applicants: "gentle folk," accustomed to finer things, who due to change of circumstance or loss of fortune were reduced to poverty-like conditions. Not willing to take bread from the mouths of the poor they had been serving for more than seventy years, UBA established a "special relief fund" that was dedicated to improving conditions among this special class of people, most of whom were middle-aged women.

During the early twentieth century, the Union Benevolent Association continued to provide financial assistance to the city's poor. Offices moved again, this time to 716 Spruce Street, where they would remain for the next half-century. Money given to the needy helped to pay for transportation expenses across a growing city, food, medical bills, and rent. Clothing was frequently donated as well. In addition, the Association's workers continued to visit homes, providing moral support and helping the needy make contact with other agencies and fill out paperwork. Visitors also occasionally moderated both business and family misunderstandings and problems.

The Union Benevolent Association faced one of its biggest challenges in the mid 1930s. The newly-formed and government-funded Department of Public Assistance had a mission that seemingly overlapped with that of the Union Benevolent Association. The Community Fund of Philadelphia and Vicinity, an umbrella agency that raised and distributed money for member organizations, pressured the Association to stop providing family relief, stating that the needs previously met by the Association were now being addressed by the government. After lengthy discussions among the Board of

Managers, the Union Benevolent Association chose not to alter its original mission. They rejected the idea that they should turn a large portion of their funds over to a local Christian charity and begin a boys' club and settlement house. Feeling that they could and should not change a mission that they had maintained for more than a century, the Union Benevolent Association continued to provide assistance to families whose needs could not be met by meager public assistance grants or who needed interim assistance. In 1937, after lengthy debate and disagreement, the Community Fund revoked the Union Benevolent Association's membership, forcing the Association to shift funds, sell properties, and scramble for donations. The association continued normal operations for twenty years, during which time they merged with the Southwark Soup Society (1949) and added the society's assets to their own.

In May of 1958, the Union Benevolent Association changed the method by which it administered aid. Instead of giving money directly to applicants who were in need, UBA became a foundation that distributed funds to other charities that had similar missions. The Board of Managers made this decision because they felt that the Association could not keep pace with contemporary standards for social work and the "professional rehabilitation" practices that had become the focus of relief efforts. UBA did not have the funds or the staff to continue providing direct relief. Accordingly, the UBA closed its office at 716 Spruce Street, where they had been located since 1903. Office staff and social workers were terminated, and UBA's cases were transferred to Pennsylvania Hospital, where they were overseen by hospital caseworkers. In its new capacity, the Union Benevolent Association gave money to Planned Parenthood of Philadelphia, community service organizations, special education facilities, boys' clubs, and hospitals. Scholarships were also given to exemplary students and for vocational training. In subsequent decades the mission was interpreted to include various types of community outreach directed at the underprivileged; grantees included the Philadelphia Museum of Art, the Aeronautical Development Institute, and the Thomas Eakins House Restoration Committee.

## **Scope & content**

This collection includes a complete set of minutes from the creation of the Union Benevolent Association in 1831 until 1983. Minutes of the Ladies' Branch, which were kept separately, are incomplete. Although there are minutes for every year of the Association's existence, the minutes vary greatly in detail through the years, and for most years of operation, the only information about the Association's activities are the summary reports given in the minutes at meetings that occurred a few times per year.

Papers pertaining to the work of The Lighthouse, a settlement organization in the Kensington section of Philadelphia, indicate the effects of unemployment on the workers and families of that neighborhood. Although the role of the Union Benevolent Association in helping to establish The Lighthouse in 1893 is not noted in the collection, aid given to help Kensington's unemployed in 1908 is documented, along with the terrible conditions that the UBA's gift helped to ameliorate.

The bulk of the collection dates from the 1920s to the 1940s and provides a great deal of information about the effects of the Depression and World War II. Among the major problems faced by those who appealed to the UBA for help were unemployment, severe debilitating sickness, and old age. UBA also provided aid to women who had been deserted by their husbands. Although many of these people received public assistance or grants from other sources, UBA provided aid for these individuals and families during interim periods and when additional money was required to cover the costs of medicines, special diets, or other daily needs. UBA prided itself on not just helping people survive, but helping them get ahead whenever possible. Assistance was given to help people complete educational courses, and help with childcare expenses was also given when called for.

There is an abundance of material relating to the Union Benevolent Association's involvement with the Welfare Federation of Philadelphia, which was founded in 1921 to help area charities raise money and to prevent duplication of effort. The Welfare Federation became the Community Fund of Philadelphia and Vicinity in 1935 and the United Fund in 1950. Since 1955 it has been known as the United Way of Southeastern Pennsylvania. Papers regarding the Union Benevolent Association's relationship with the Welfare Federation and its smaller arm, the Council of Social Agencies, include correspondence, newsletters, publicity and fundraising materials, caseload analyses, and budgets.

This collection largely represents the work of Clarence S. Slatcher, the secretary and superintendent of the Association from 1920 until his death in 1946. He was involved in the work of the Association for most of his life. Mr. Slatcher's business-like demeanor is clear from his outgoing correspondence. Files dated after 1946 were kept by his daughter Marion, who succeeded him as superintendent. Although the Association had always relied heavily upon women to act as visitors and do social work, Marion Slatcher appears to have been the first woman who had a paid, professional role in the organization. Despite the advances made by women during Marion Slatcher's tenure and the following decades, the Board of the Union Benevolent Association continued to be dominated by men through the early 1980s.

These papers chronicle the important work done in Philadelphia by one of the oldest charitable institutions in the country. For 125 years the Union Benevolent Association provided financial and moral support to some of Philadelphia's neediest people, and in recent decades they have been dedicated to furthering community development and improvement. The trying times faced by many during times of economic depression and personal misfortune, and the gratitude of those who were given assistance and a means by which they could advance, can be seen in the records of this institution.

## Overview of arrangement

Series I	Administrative	5 boxes, 24 volumes
	a. Charter and Bylaws	2 folders
	b. Minutes	1 box, 12 volumes

	c. Financial Records	2 boxes, 8 volumes
	d. Legacies	1 box, 2 volumes
	e. Real Estate	1 box
	f. Stenographic Notebooks	1 box
	g. Historical	4 folders, 2 volumes
Series II	Other Relief Organizations	5 boxes
	a. Welfare Federation	2 boxes
	b. Council of Social Agencies	1 box
	c. Lighthouse	1 box
	d. Miscellaneous	1 box
Series III	Miscellaneous Letter File	4 boxes
Series IV	Aid Administered	1 box, 3 volumes
	a. Case Files	1 box
	b. Miscellaneous	8 folders, 3 volumes
Series V	Johnson Family	3 folders, 1 volume

## Series description

### **Series 1. Administrative, 1831-1983, n.d. (Boxes 1-7)**

#### a. Charter and Bylaws, 1957-1980, n.d.

This subseries consists of two printed brochures of the Union Benevolent Association's charter and bylaws, as well as papers pertaining to the Association's 1980 decennial filing with Pennsylvania's Corporation Bureau. Copies of the original articles of incorporation are included. Also included in this subseries is the Association's 1957 registration with the Pennsylvania Department of State.

#### b. Minutes, 1831-1983

Minutes contain information pertaining to the founding of the Union Benevolent Association, finances, and casework. Summaries of committee reports are included, as are lists of committee members. The level of detail in the minutes varies greatly through the years; some minutes contain only brief synopses and summaries of the meetings, but others, particularly later minutes, contain comprehensive descriptions of cases, meetings, and financial considerations. Occasionally important correspondence that was put before the board is included. Minutes from November 1949 to November 1957 include detailed reports on families and individuals who were being helped by the Association. These minutes also document the 1949 merger with the Southwark Soup Society.

Minutes of the Ladies' Branch include lists of visitors, notes about the stove loan program, and occasionally refer to communications with the Executive Board. The Ladies' Branch, sometimes referred to as the Ladies' Board, appears to have existed for at least seventy-five years. This collection an incomplete set of their minutes until 1888, but references to the Ladies' Board and their activities continue to appear in the Board of Managers' minutes until the early 1900s.

#### c. Financial Records, 1876-1952, n.d.

These papers include treasurer's reports, petty cash expenditures, cash books, a ledger, and monthly budget reports. Lists of securities and other investments are also included. Some of these records include the names of people who received cash relief from the Association and the amount of relief provided.

d. Legacies, 1844-1947

Records of legacies received by the Association include a volume chronicling some of the major legacies received during the second half of the nineteenth century, as well as more extensive reports regarding the legacies bequeathed by the estates of Jennie Fairlamb and Esther Gowen Hood. The Hood fund helped to provide coal for needy families, and the Fairlamb monies contributed to general operating expenses.

e. Real Estate, 1848-1947

This subseries primarily contains incoming and outgoing correspondence relating to the Union Benevolent Association's properties, which were scattered across the city. The Association appears to have treated these properties more as an investment than as another means of assisting the needy. Correspondence often pertains to repairs, leases, and issues with tenants, some of whom occasionally had problems paying their rent. Receipts and other papers pertaining to property investment and building maintenance are also included.

f. Stenographic Notebooks, 1946-1952

These spiral-bound notebooks were mostly kept by the Association's secretary, Vivian Bowen. These notes are written entirely in shorthand, but appear to be drafts of correspondence.

g. Historical, 1878-1957, n.d.

These papers include newspaper clippings and a scrapbook documenting the history of the organization, as well as a photograph of the Union Benevolent Association's office at 716 Spruce Street. Another scrapbook documents the Union Benevolent Association and other Philadelphia charities, particularly the Philadelphia Society for Organizing Charity. A copy of the history of the Union Benevolent Association, written for its centennial in 1931, is included in this subseries, as are two annual reports.

**Series 2. Other Relief Organizations, 1908-1950, n.d. (Boxes 7-11)**

a. Welfare Federation, 1922-1937

This subseries contains correspondence between the Welfare Federation of Philadelphia and the Union Benevolent Association. In 1935, the Welfare Federation became the Community Fund of Philadelphia and Vicinity, and in 1950 it became the United Fund. Since 1955 it has been the United Way of Southeastern Pennsylvania. Correspondence discusses financial matters, programming, and administrative issues. Much of the correspondence from the Welfare Federation is in the form of circulars that were sent to all member agencies. Also included are budgets detailing Union Benevolent Association's income and expenditures, records

of disbursements, and a rather incomprehensive group of documents relating to fundraising efforts.

b. Council of Social Agencies, 1924-1937, n.d.

The Council of Social Agencies was a branch of the Welfare Federation of Philadelphia. The Council was comprised of representatives from each of the Federation's member agencies. It seems that while the Welfare Federation did much of the administrative and financial work, the Council monitored the work of the charities to help prevent duplication of effort and to keep statistics about local charities and charity work. Correspondence mostly pertains to meetings, events, and the work conducted by the Union Benevolent Association. A short but heated debate arose between Clarence Slatcher and Ella Harris, Executive Secretary of the Council, when she claimed that the UBA's proportion of payroll expenditures to relief expenditures was "out of all proportion to anything I have seen in any agency anywhere." She recommended that Mr. Slatcher reduce his staff; it does not appear that he complied with the suggestion.

Also included in this subseries are monthly reports on caseloads submitted to the Council of Social Agencies. These reports mostly provide the number of cases the UBA handled each month. These numbers vary from a few dozen to nearly 200. Cooperation with other agencies is noted as well. In addition to reports and correspondence regarding the Council's Flour Distribution Committee and the Committee on Economy, the Council's 1935 report about the work of the Union Benevolent Association, in which it is suggested that the Association change its mission and become a boys' club, is also included.

c. The Lighthouse, 1908

Although the Union Benevolent Association was instrumental in founding The Lighthouse in 1893, the records in this section refer to the Association's support of the Lighthouse in 1908. Lighthouse records include correspondence and reports from Esther Kelly Bradford, the founder of The Lighthouse. Mrs. Bradford had been an active member of the Association until she left to begin relief work in Kensington, which led to the establishment of The Lighthouse. These papers describe the terrible conditions that unemployment caused in Kensington that year. Early in the year 474 men applied to The Lighthouse for work during a three-week period. In a letter dated October 13, Mrs. Bradford wrote, "The long hoped for improvement in the mills has not come and there is as yet no sign of its coming...Many men and boys have graduated into loafers, the weak have become diseased and the sick have died from lack of nourishment and care." In the same letter Mrs. Bradford described a woman who came to her asking for money to buy shoes so that her children would not have to go to school in their bare feet.

Other papers relating to The Lighthouse include receipts for wages paid to workers, reports on expenditures, bills and receipts, and payroll records. These records were kept by Mrs. Bradford and her husband, Robert Bradford, who served as agents of the Union Benevolent Association during this critical period. In all, the Union



Benevolent Association gave the Bradfords \$7,000 in relief funds to distribute to Kensington's needy during 1907 and 1908.

d. Miscellaneous, 1926-1950

This subseries includes small files of correspondence with several relief organizations and governmental agencies with whom the UBA was in contact. Among the correspondents are the American Red Cross, the Department of Public Assistance, the Lloyd Committee for Unemployment Relief, and the Social Security Board. Materials from the Association Hospital Service describe the details of the 1930s health insurance plan to which the Union Benevolent Association subscribed. In addition to incoming and outgoing correspondence, printed materials from these organizations are sometimes included, as well.

**Series 3. Miscellaneous Letter File, 1923-1950, n.d. (Boxes 12-15)**

The Miscellaneous Letter File contains most of the Union Benevolent Association's incoming and outgoing correspondence. Outgoing correspondence was most often written by Clarence or Marion Slatcher, although there are a number of letters written by Clinton Rogers Woodruff, president of the Association from 1926 until his death in 1948. This correspondence deals with financial matters, coal orders, staff and employment issues, office repairs, board meetings, and other aspects of the association's daily business. Correspondents also include companies with whom the Association conducted business, such as the Needlework Guild of America, who supplied clothing to UBA aid recipients, and the companies that supplied UBA with coal and milk. Correspondence with other relief organizations is also included, and there is some correspondence from the Welfare Federation and the Council of Social Agencies, most of it written during the early 1920s.

Printed materials that are not associated with a particular piece of correspondence are housed in a separate file.

**Series 4. Aid Administered, 1911-1957, n.d. (Box 16)**

a. Case Files, 1935-1957

The bulk of the information included in case files are the visitors' reports. Each time a visitor made contact with a family or individual who appealed to the Association for assistance, notes were made about the visit. Communication between the aid recipient and the Union Benevolent Association office was also included. Reports note the names, addresses, ages, and race of the family or individual. Religion is occasionally noted as well. Details about living circumstances, including furnishings and cleanliness, are usually noted, as is job history, medical history, education, relationships with other relatives, and finances. Statements were sometimes made regarding the "worthiness" of particular applicants.

Assistance provided by the Union Benevolent Association is described and includes money for rent, groceries, and medical treatments. Coal, milk, and clothing were also given. Visitors' attempts to help recipients find apartments, medical care, and

employment are also recorded. In some cases visits were made on a weekly or monthly basis, but the especially needy were sometimes visited more often. Some applicants received aid only once, while others received aid for many years. This subseries also includes descriptions of how some applicants swindled the UBA by applying for aid when they actually had substantial sources of income. Although the visitors' reports are very detailed, the reports included in these records represent only a tiny fraction of people who were assisted by the Association.

b. Miscellaneous, 1856-1935, n.d.

Periodically the Union Benevolent Association published a small booklet listing the names of visitors, the sections of the city for which they were responsible, and directions to them about how to best manage their cases. Included in this subseries is an 1856 edition of this booklet, containing handwritten notes and updates.

This subseries also contains lists of persons to whom stoves were lent and lists of persons receiving financial aid from the Association. There is also a volume listing individuals who went on summer outings sponsored by the Association. Many of these people suffered from tuberculosis and other diseases that were thought to be best treated in the country air.

**Series 5. Johnson Family, 1831-1907, n.d. (Box 16)**

The relationship between the Johnsons and the Union Benevolent Association is unclear. The Johnsons do not seem to be contributors to the Union Benevolent Association. It is possible that one of them or one of the people mentioned in these papers received aid from the Association, but the collection does not include lists of people who received aid during that time period. Papers of the Johnson family include a notebook kept by Dr. Darius Johnson, which includes short fragments of notes, records of death dates, and a poem. Also included is a small volume marked "Souvenirs," which contained miscellaneous newspaper clippings, receipts, and calling cards.

There is a legal document dated 1862 in which Christina Johnson gives power of attorney to Lewis Vail, there are two letters dated 1907 from Charles Wöltjen to Alexander Rightmeyer, which appear to discuss legal matters. A Miss Johnson is mentioned in one of the letters.

Of particular interest is an 1831 indenture in which Susan Ringold, noted to be a spinster, gives her son Othello to Dr. Darius Johnson as an "apprenticed servant." An 1843 letter to Sophia Johnson from E. Q. Henderson gives news of Othello's death, caused by bilious fever, and notes that he was buried in the African Burial Ground. Although this letter is dated from Pottsville, Pennsylvania, the indenture states that Susan Ringold and Darius Johnson live in the province of Upper Canada.

## **Separation report**

Records of the Southwark Soup Society, which include four volumes and some miscellaneous papers, had long been shelved with the records of the Union Benevolent Association. These two charities appear to have no relation, and the provenance of the Southwark Soup Society Records is unclear. They were separated from the Union Benevolent Association Records and are now Collection 3024.

Transferred to the Library:

*Berks and Schuylkill Journal*, 28 November 1863.

*The Press*, 2 December 1863.

Transferred to Graphics:

“Smith and Windmill Islands in the Delaware River,” published by the F. Gutekunst Photographic Studio, ca. 1897.

## **Related materials**

The Historical Society of Pennsylvania:

Committee for Unemployment Relief, Collection 2038 & Am. 3996

Albert M. Greenfield Papers, Collection 1959

The Lighthouse Records, Collection 1970

Philadelphia Record, Collection V7

Philadelphia Society for Organizing Charity, Collection 1961

Southwark Soup Society Records, Collection 3024

Other institutions:

Philadelphia-Camden Social Service Exchange Records, Urban Archives, Temple University, Philadelphia, Penn.

## **Subjects**

Slatcher, Clarence S., d. 1946

Slatcher, Marion

Woodruff, Clinton Rogers, 1868-1948

American Red Cross

Community Fund of Philadelphia and Vicinity

Council of Social Agencies

Lighthouse (Philadelphia, Pa.)

Needlework Guild of America

Pennsylvania Department of Welfare

Philadelphia-Camden Social Service Exchange

Social Security Board

Society for Organizing Charity

Southwark Soup Society

Welfare Federation of Philadelphia

Care of the sick  
Charities  
Diet in disease  
Diseases  
Family social work  
Food relief  
Frail elderly  
Great Depression, 1929  
Kensington (Philadelphia, Pa.)  
Milk consumption  
Pennsylvania -- Economic conditions  
Poverty  
Sick—Economic conditions  
Sick children  
Tuberculosis—Patients  
United States—Economic conditions  
Unemployment  
Women in charitable work

## **Administrative Information**

### **Restrictions**

The collection is open for research. Although there is no restriction on access, there is a restriction on use. When citing or quoting from this collection the researcher may not use the names of the individuals and families who received aid.

### **Acquisition information**

Gift of the Union Benevolent Association, 1958, 1970, 1993.  
Minutes (1937-1945), Gift of Lloyd M. Coates, 1969.

Accession Number: 93:734.

### **Alternative format**

None.

### **Preferred citation**

Cite as: [Indicate cited item or series here], Union Benevolent Association Records (Collection 1784), The Historical Society of Pennsylvania.

### **Processing note**

Processing made possible by a grant from the Pennsylvania Historical and Museum Commission.

## Box and folder listing

### Series 1. Administrative a. Charter and Bylaws

Folder title	Date	Box	Folder
Charter and bylaws	n.d.	1	1
Registration, Articles of Incorporation	1957, 1980, n.d.	1	2

### Series 1. Administrative b. Minutes

Folder/volume title	Date	Box	Folder
Board of Managers' Minutes	1831-1854	v. 1	
Board of Managers' Minutes	1854-1867	v. 2	
Board of Managers' Minutes	1867-1877	v. 3	
Board of Managers' Minutes	1878-1886	v. 4	
Board of Managers' Minutes	1886-1893	v. 5	
Board of Managers' Minutes	1894-1903	v. 6	
Board of Managers' Minutes	1904-1913	v. 7	
Board of Managers' Minutes	1914-1927	v. 8	
Board of Managers' Minutes	1927-1937	v. 9	
Board of Managers' Minutes	May 1937 – 1939	1	3
Board of Managers' Minutes	1940-1942	1	4
Board of Managers' Minutes	Feb. 1943 – Mar. 1945	1	5
Board of Managers' Minutes	May 1945 – Nov. 1949	1	6
Board of Managers' Minutes	Nov. 1949 – Feb. 1952	1	7
Board of Managers' Minutes	Feb. 1952 – Feb. 1955	1	8
Board of Managers' Minutes	Feb. 1955 – Nov. 1957	1	9
Board of Managers' Minutes	July 1957, Mar. 1958 – Apr. 1959	1	10
Board of Managers' Minutes	May 1959 – May 1961	1	11
Board of Managers' Minutes	Nov. 1961 – Apr. 1963	1	12
Board of Managers' Minutes	May 1963 – June 1965	1	13
Board of Managers' Minutes	Nov. 1965 – Feb. 1968	1	14
Board of Managers' Minutes	May 1968 – Feb. 1970	1	15
Board of Managers' Minutes	May 1970 – Nov. 1971	1	16
Board of Managers' Minutes	May 1972 – Dec. 1974	1	17
Board of Managers' Minutes	June 1975 – Oct. 1977	1	18
Board of Managers' Minutes	1979	1	19
Board of Managers' Minutes	1980-1981	1	20

Board of Managers' Minutes	1982-1983	1	21
Ladies' Branch Minutes	1832-1845	v. 10	
Ladies' Branch Minutes	1875-1888	v. 11	
List of Managers and Committees	1854-1905	v. 12	

**Series 1. Administrative c. Financial Records**

Folder title	Date	Box	Folder
Ledger	1876-1888	v. 13	
Cash book	1876-1892	v. 14	
Receipt book	1876-1891	v. 15	
Journal	1894-1920	v. 16	
Contributors	1889-1890	v. 17	
Contributors	1891-1898	v. 18	
Securities	1898-1921	v. 19	
Memorandum of Investments	1921-1937	2	1
Payroll	1924	2	2
Treasurer's Expense Accounts	1931-1932	2	3
Treasurer's Expense Accounts	1933-1940	2	4-7
Monthly Budget Reports	Dec 1935-1936	2	8
Monthly Budget Reports	1937	2	9
Monthly Budget Reports	1938	2	10
Monthly Budget Reports	1939	2	11
Monthly Budget Reports	1940	2	12
Monthly Budget Reports	Jan – Apr. 1941	2	13
Monthly Budget Reports	Apr – Oct 1946	2	14
Monthly Budget Reports	Mar – Dec. 1947	2	15
Monthly Budget Reports	1948	2	16
Monthly Budget Reports	1949	2	17
Monthly Budget Reports	1950	2	18
Monthly Budget Reports	1951	2	19
Monthly Budget Reports	Jan – Apr. 1952	2	20
Originals of photocopied monthly budget reports		2	21-22
Petty Cash	Apr. 1933 – Jan. 1934	3	1
Petty Cash	Feb. 1934 – Dec. 28, 1934	3	2
Petty Cash	Dec. 28, 1934 – June 1935	3	3
Petty Cash	June 1935 – May 1936	3	4
Petty Cash	May 1936 – Apr. 1937	3	5
Petty Cash	May 1937 – Oct. 1937	3	6
Petty Cash	Oct. 1937 – Mar. 1938	3	7
Petty Cash	Mar. 1938 – Nov. 1938	3	8

Petty Cash	Nov. 1938 – Apr. 1939	3	9
Petty Cash	May 1939 – Nov. 1939	3	10
Petty Cash	Nov. 1939 – Mar. 1940	3	11
Petty Cash	Apr. 1940 – Nov. 1940	3	12
Petty Cash	Nov. 1940 – Apr. 1941	3	13
Petty Cash	Apr. 1941 – Nov. 1941	3	14
Petty Cash	Nov. 1941 – May 1942	3	15
Petty Cash	May 1942 – Dec. 1942	3	16
Petty Cash	Dec. 1942 – Aug. 1943	3	17
Petty Cash	Aug. 1943 – Apr. 1944	3	18
Coal Received	1899-1912	v. 20	
Coal Receipts	1941-1950	3	19
Miscellaneous	1832, 1904-1948, n.d.	3	20

**Series 1. Administrative d. Legacies**

Folder title	Date	Box	Folder
Legacies, 1840-1937	ca. 1937	v. 21	
Legacies	1844-1888	v. 22	
Items removed from Legacies volume		4	1
Wills and testaments	1886, 1189, 1923	4	2
Donors/Legacies, 1839-1943	1943	4	3
Jennie Fairlamb Estate, legal papers	1922, 1927	4	4
Jennie Fairlamb Estate, Provident Trust Accounts	1926-1937	4	5
Jennie Fairlamb Estate, Correspondence	1927-1928, 1932	4	6
Jennie Fairlamb Estate, Correspondence	1935	4	7
Jennie Fairlamb Estate, Correspondence	1936-1937	4	8
Esther Gowen Hood Estate, Correspondence and quarterly reports	1927-1929	4	9
Esther Gowen Hood Estate, Correspondence and quarterly reports	1930-1931	4	10
Esther Gowen Hood Estate, Correspondence and quarterly reports	1932, 1934-1935	4	11



Esther Gowen Hood Estate, Correspondence and quarterly reports	1936	4	12
Esther Gowen Hood Estate, Correspondence and quarterly reports	1937	4	13
Esther Gowen Hood Estate, Correspondence and quarterly reports	1938	4	14
Esther Gowen Hood Estate, Correspondence and quarterly reports	1939-1940	4	15
Esther Gowen Hood Estate, Correspondence and quarterly reports	1941-1942	4	16
Esther Gowen Hood Estate, Correspondence and quarterly reports	1943-1945	4	17
Esther Gowen Hood Estate, Correspondence and quarterly reports	1946-1947	4	18
Originals of photocopied Hood estate records		4	19

**Series 1. Administrative e. Real Estate**

Folder title	Date	Box	Folder
Deeds and contracts	1848, 1895-1903	5	1
Investments and returns	ca. 1937	5	2
Insurance	1939, 1944	5	3
1500 S. Broad Street	1940-1942	5	4
1500 S. Broad Street	1943-1946	5	5
6500 Lansdowne Avenue	1940-1941	5	6
6500 Lansdowne Avenue	1942-1945	5	7
526 S. Redfield Street	1940-1945	5	8
824 S. St. Bernard Street	1940-1946	5	9
716 Spruce Street Leases	1937-1943	5	10
716 Spruce Street Applicants' Letters of Reference	1932, 1943	5	11
716 Spruce Street	1937-1941	5	12
716 Spruce Street Joseph Stegner correspondence	1941-1942	5	13
716 Spruce Street	1942	5	14
716 Spruce Street	1943	5	15

716 Spruce Street	1944-1945	5	16
716 Spruce Street	1946-1947	5	17
2219/2221 Spruce Street	1941-1946	5	18
5601 N. 10 <sup>th</sup> Street	1940-1942	5	19
5601 N. 10 <sup>th</sup> Street	1943-1945	5	20
362 Wolf Street	1940-1946	5	21

**Series 1. Administrative f. Stenographic Notebooks**

Folder title	Date	Box	Folder
	Sept. 1946 – Feb. 1947	6	
	May 1947 – Aug. 1947	6	
	July – Nov. 1948	6	
	Nov. 1948 – Mar. 1949	6	
	Mar. 1949 – Apr. 1949	6	
	Apr. 1949 – June 1949	6	
	June 1949 – Aug. 1949	6	
	Aug. 1949 – Oct. 1949	6	
	Oct. 1949 – Nov. 1949	6	
	Nov. 1949 – Dec. 1949	6	
	Jan. 1950 – Feb. 1950	6	
	Feb. 1950 – Apr. 1950	6	
	Apr. 1950 – May 1950	6	
	May 1950 – July 1950	6	
	July – Sept. 1950	6	
	Sept. 1950 – Oct. 1950	6	
	Oct. 1950 – Dec. 1950	6	
	Dec. 1950 – Mar. 1951	6	
	Mar. 1951 – Apr. 1951	6	
	Apr. 1951 – June 1951	6	
	June 1951 – Aug. 1951	6	
	Aug. 1951 – Nov. 1951	6	
	Nov. 1951 – Dec. 1951	6	
	Dec. 1951 – Feb. 1952	6	

**Series 1. Administrative g. Historical papers**

Folder title	Date	Box	Folder
“Charity Organizations” Scrapbook	ca. 1850-1880	v. 23	
Items removed from “Charity Organization” scrapbook	n.d.	7	1

Scrapbook	1878-1931	v. 24	
News clippings	1929-1957, n.d.	7	2
Centennial history	1931	v. 25	
Annual Reports	1931, 1946	7	3
Photograph of 716 Spruce St.	n.d.	7	4

**Series 2. Other Relief Organizations. a. Welfare Federation of Philadelphia**

Folder title	Date	Box	Folder
Correspondence	1922-1925	7	5
Correspondence	1926	7	6
Correspondence	1927	7	7
Correspondence	1928-1930	7	8
Correspondence	1931	7	9
Correspondence	1932-1933	7	10
Correspondence	1935-1935	7	11
Publicity	1925-1926	7	12
Monthly Allotments	1926, 1931	7	13
Income/Expense Reports	1921-1923	7	14
Receipts and disbursements	1933	7	15
Miscellaneous budget	1921-1928	7	16
Miscellaneous		7	17
Quarterly Reports	1923-1924	8	1
Quarterly Reports	1925-1926	8	2
Quarterly Reports	1927-1928	8	3
Quarterly Reports	1929-1932	8	4
Quarterly Reports	1933-1935	8	5
Yearly Reports	1923-1937	8	6
Fundraising	1926-1935	8	7
Originals of photocopied records		7	18

**Series 2. Other Relief Organizations b. Council of Social Agencies**

Folder title	Date	Box	Folder
Correspondence	1924-1928	9	1
Correspondence	1930-1935, 1939-1947	9	2
Mail-o-Grams	1932-1935	9	3
Monthly Reports	1929-1932	9	4
Monthly Reports	1933-1937	9	5
Case Load Analyses	1931-1937	9	6
Flour Distribution Committee	1932	9	7
Committee on Economy	1932	9	8

Report on the Union Benevolent Association	1935	9	9
Miscellaneous	1923-1934, n.d.	9	10
Originals of photocopied records		9	11

**Series 2. Other Relief Organizations. c. Lighthouse**

Folder title	Date	Box	Folder
Correspondence/Reports	1908	10	1
Financial Reports	Mar. – May 1908	10	2
Wages Paid	Feb. 1908	10	3
Wages Paid	Mar. – Apr. 1908	10	4
Wages	Mar. – Apr. 1908	10	5
Relief Work Wages	Oct. 1908 – Jan. 1909	10	6
Pay Roll	Mar. 1908	10	7
Pay Roll	Apr. 1908	10	8
Pay Roll	May 1908	10	9
Pay Roll	June 1908 – July 1908	10	10
Bills and receipts	1908	10	11-12

**Series 2. Other Relief Organizations d. Miscellaneous**

Folder title	Date	Box	Folder
Fourth All-Philadelphia Conference on Social Work	1926	11	1
American Red Cross correspondence	1941-1942	11	2
American Red Cross printed material	1941-1942	11	3
Associated Hospital Service of Philadelphia correspondence	1940-1948, n.d.	11	4
Associated Hospital Service of Philadelphia Quarterly Statements	1939-1948	8	8
Associated Hospital Service of Philadelphia printed materials	Ca. 1940-1950	8	9
Lloyd Committee correspondence	1930-1931	11	5
Lloyd Committee weekly reports	1930-1932	11	6
National Youth Administration	1936	11	7
Pennsylvania Dept. of Public Assistance	1940	11	8

Philadelphia-Camden Social Service Exchange correspondence	1934, 1940-1950, n.d.	11	9
Philadelphia-Camden Social Service Exchange bulletins, circulars	1945, 1949	11	10
Philadelphia-Camden Social Service Exchange newsletters	1942-1950	11	11
Philadelphia County Department of Public Assistance	1941	11	12
Philadelphia County Relief Board	1933-1934	11	13
Russell Sage Foundation	1930, 1932	11	14
Social Security Board correspondence	1936-1941	11	15
Social Security Board monthly reports	1936-1938	11	16
Social Security Board monthly reports	1939-1942	11	17
U.S. Dept. of Labor/Children's Bureau monthly reports of UBA	1932-1937	11	18
U.S. Dept. of Labor/Children's Bureau monthly relief bulletins	1932-1933	11	19
U.S. Dept. of Labor/Children's Bureau public/private relief reports	1934-1935	11	20
War Production Board	1943	11	21

### Series 3. Miscellaneous Letter File

Folder title	Date	Box	Folder
	1923, Jan. 1924 – July 1924	12	1
	Sept. – Dec. 1924	12	2
	Jan. – Feb. 1925	12	3
	Mar. – Apr. 1925	12	4
	May – June 1925	12	5
	July – Aug. 1925	12	6
	Sept. – Dec. 1925	12	7
	1926	12	8
	1927	12	9
	1931, 1936, 1939	12	10
	Jan. – Feb. 1940	12	11
	Mar. – Apr. 1940	12	12
	May – June 1940	12	13

Miscellaneous Letter File	July – Aug. 1940	12	14
	Sept. – Oct. 1940	12	15
	Nov. – Dec. 1940	12	16
	Jan. – Feb. 1941	13	1
	Mar. – Apr. 1941	13	2
	May – June 1941	13	3
	July – Aug. 1941	13	4
	Sept. – Oct. 1941	13	5
	Nov. – Dec. 1941	13	6
	n.d. (1939-1941)	13	7
	Jan. 1942	13	8
	Feb. – Mar. 1942	13	9
	Apr. – May 1942	13	10
	June 1942	13	11
	July – Sept. 1942	13	12
	Oct. 1942	13	13
	Nov. 1942	13	14
	Dec. 1942	13	15
	Jan. 1943	13	16
	Feb. 1943	13	17
	Mar. 1943	13	18
	Apr. – May 1943	13	19
	June – July 1943	13	20
	Aug. – Sept. 1943	13	21
	Oct. 1943	13	22
	Nov. – Dec. 1943	13	23
	Jan. 1944	14	1
	Feb. 1944	14	2
	Mar. 1944	14	3
	Apr. 1944	14	4
	May – June 1944	14	5
	July – Sept. 1944	14	6
	Oct. – Dec. 1944	14	7
	Jan. - Feb. 1945	14	8
	Mar. 1945	14	9
	Apr. 1945	14	10
	May – June 1945	14	11
	July – Aug. 1945	14	12
	Sept. – Oct. 1945	14	13
	Nov. – Dec. 1945	14	14
	Jan. – Feb. 1946	14	15
	Mar. – Apr. 1946	14	16
	May – July 1946	14	17
	Aug. – Oct. 1946	14	18

Miscellaneous Letter File	Nov. – Dec. 1946	14	19
	Jan. 1947	14	20
	Feb. 1947	14	21
	Mar. 1947	14	22
	Apr. – May 1947	14	23
	June – Aug. 1947	15	1
	Sept. – Oct. 1947	15	2
	Nov. 1947	15	3
	Dec. 1947	15	4
	Jan. – Feb. 1948	15	5
	Mar. – Apr. 1948	15	6
	May 1948	15	7
	June – July 1948	15	8
	Aug. – Oct. 1948	15	9
	Nov. 1948	15	10
	Dec. 1948	15	11
	Jan. – Feb. 1949	15	12
	Mar. – June 1949	15	13
	July – Sept. 1949	15	14
	Oct. – Dec. 1949	15	15
	Jan. – Apr. 1950	15	16
	1950 (n.d.)	15	17
	n.d.	15	18-19
Printed Material	n.d.	15	20
Needlework Guild of America Annual Reports	1938-1946	15	21
Originals of photocopied correspondence		15	22

**Series 4. Aid Administered a. Case files**

Folder title	Date	Box	Folder
Allen	1946-1947	16	1
Amorosi	1941-1946	16	2
Baker	1937	16	3
Beall	1947-1948	16	4
Conroy	1944-1947	16	5
Donnelly	1934-1944	16	6
Fletcher	1945	16	7
Goelitz	1946	16	8
Haines	1942-1946	16	9
Hallahan	1938-1944	16	10
Kane	1946	16	11

Kennedy	1939	16	12
Miller, A.	1947	16	13
Miller, A. & R.	1948-1949	16	14
Miller, A. & L.	1953	16	15
Miller, E. & L.	1956-1957	16	16
Miller, E. & P.	1946-1954	16	17
Miller, E.	1957	16	18
Miller, J.	1946	16	19
Milkin	1956	16	20
Myers	1935	16	21
Turner	1943-1944	16	22
Wirt	1946	16	23

**Series 4. Aid Administered b. Miscellaneous**

Folder title	Date	Box	Folder
"Visitors of the Union Benevolent Association"	1856	v. 26	
Special Summer Work	1911-1925	v. 27	
Stoves lent	1926-1935	v. 28	
People assisted	1929-1931	v. 29	
Receipts for stoves lent	1929-1934	16	24
Supplementary Relief	Nov. 1932 – Apr. 1933	16	25
Supplementary Relief	May 1933 – Apr. 1934	16	26
Supplementary Relief	May 1934 – Oct. 1934	16	27
Supplementary Relief	Nov. 1934 – Jan. 1935	16	28
Lists of aid recipients	1930-1931	16	29
Lists of aid recipients	1933-1935, n.d.	16	30
Notes	1924, 1930-1932, n.d.	16	31

**Series 5. Johnson Family**

Folder title	Date	Box	Folder
Dr. Darius Johnson notebook	n.d.	16	32
Souvenir book	ca. 1830	16	33
Miscellaneous	1831-1907	16	34