



The Historical
Society of
Pennsylvania

Collection 3026

Children's Aid Society of Philadelphia
Records

1857-1982 (bulk 1883-1950)

38 boxes, 56 vols. (in boxes), 13 lin. feet

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Processed by: Jack Gumbrecht
Processing Completed: June 2003

Sponsor: Processing made possible through a grant from
the Pennsylvania Historical and Museum
Commission

Restrictions: Access Restrictions: see note on page 12

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Abstract

The Children's Aid Society (CAS) of Pennsylvania was organized in 1882 to provide care for children in need. It remains active today. From its inception, CAS has addressed children's needs with a family perspective. The Society's first interest was in keeping families together, as long as it was beneficial to the children. When that was not possible, or practical, CAS worked to provide a family environment for the children it served, favoring placement in foster homes, often in the country, over institutions. CAS also encouraged adoption. Throughout its history, the Children's Aid Society has been a pioneer in child welfare work and a leader in movements to improve conditions for children in Pennsylvania.

This collection includes records not only of the Children's Aid Society, but also the Union Temporary Home, Philadelphia Home for Infants, and the Children's Bureau, which were all absorbed by CAS. The collection also includes records relating to the United States Committee for the Care of European Children. The Children's Aid Society was involved in the administration of the Committee's Philadelphia Branch, and later, of a successor to this Committee. The collection includes annual reports, board minutes, case histories, financial records, scrapbooks, articles, reports, publications relating to child welfare, and a few photographs.

Background note

Organized by concerned Philadelphia citizens, predominantly women, in 1882 and incorporated in 1883, the Children's Aid Society of Pennsylvania was one of the first organizations dedicated to the care of children. In the 1880s, homeless children and children from problem homes, were typically committed to almshouses, jails, insane asylums, or found in the streets. Sometimes children were "bound" by government officials to others through indenture or apprenticeship. CAS was organized to offer family-based alternatives to indenture and institutionalization. The Second Annual Report stated its intention to place children "into private family homes where natural and healthful conditions might speedily absorb them into the life of the community."

The Society's charter states its purposes are "to provide for the welfare of any destitute children who may come under its control; to establish and maintain for the public a

Bureau of Information concerning charities; and to aid and co-operate in the protection of children from cruelty.” One of the first efforts of CAS was working for the passage of an 1883 law that prohibited the commitment of children to the same institutions as adults. Helen W. Hinckley, a member of the CAS Board of Directors, was a leader in this successful campaign. The law required the removal of children between the ages of two and sixteen from almshouses, and CAS proposed to act as an agent in securing homes with private families for all the affected children. Such cooperation with public agencies has always been an important feature of the Children’s Aid Society’s approach to child welfare.

Also in 1883, the Society’s directors passed a resolution that it would “receive and care for all children whose mothers are committed by the Magistrates of this City to the County Prison, or to station-houses, during the term of imprisonment of the mothers.” Incarceration, desertion, or death of a parent often created difficult childcare situations. Providing temporary care was an important function of CAS. The case histories reflect many situations where a child was put in the care of the Children’s Aid Society, and after temporary difficulties were overcome, returned to a parent, or parents. However, the Society tried not to allow families to simply abandon children to its care. Whenever possible, a family member contributed money toward the board for the child with a foster family. In other cases, the Society sought placement of single or deserted mothers in work situations, usually domestic jobs, where they could keep their children, earn their board and possibly additional wages. But CAS did also care for orphans and delinquent children referred by the courts.

While CAS was founded and headquartered in the city of Philadelphia, its scope was statewide. In 1889 however, the Children’s Aid Society of Western Pennsylvania began to administer cases west of the Allegheny Mountains. Still, there was a substantial area to oversee in the east, and all children were placed through the main office in Philadelphia. The CAS Charter stated, “the business of the Corporation is to be transacted in the City of Philadelphia, and in all Counties of the State of Pennsylvania, in which the Corporation shall establish Branch Associations.” The county branches started as volunteer committees and developed into County Children’s Aid Societies. Some county societies became independent; others remained affiliated branches. In 1921, a County Agency Department was established to decentralize responsibility for the placement and supervision of children, which encouraged more childcare decisions at the local level. A State Advisory Council was established and included representatives from the county societies.

The founders of the Children’s Aid Society were volunteers. Over the years, however, CAS was a leader in the gradual professionalization of social work. Its staff routinely visited the children in its care, their schools, and their foster homes, usually unannounced. Notes from those visits were maintained in the records for each child. In 1908, CAS helped begin a training program for social workers. This eventually grew into the University of Pennsylvania School of Social Work. The management of the Society also became more professional, as evidenced by Edwin D. Solenberger, Dr. Jessie Taft, and J. Prentice Murphy. Solenberger came to CAS in 1907 as its general secretary. He held that position until 1943 when he was named Secretary-Emeritus. Beginning in the

early 1920s, Taft, who held a Ph.D. in philosophy, was the Director of the Child Study Department, a venture supported jointly by CAS and the Children's Bureau of Philadelphia. This department gave routine mental examinations to all children coming under the care of CAS. Taft published many articles concerning social work and child development. Murphy held several leadership positions in organizations closely associated with CAS, and also wrote frequently on child welfare and social work.

Funding for CAS was initially provided by private donations of money and material, such as clothing, bedding, food, and sundries, to help care for children. In the 1900's, CAS continued to appeal for private contributions, but much of its financial support came from government agencies. A specified amount was directed by Juvenile Court for each child sent to CAS for care. CAS also was a charter member of the Welfare Federation, which is now known as the United Way. In 1984, CAS returned to funding by private donations, exclusively.

In its Second Annual Report, CAS reported that it had cared for 681 children during the year 1884. Over the next fifty years, that number grew steadily. In 1910, the number of children cared for was 1,961. In 1924, 2,546 children received care. In 1934, CAS reported 3,030 children receiving care during the year. Subsequently, the numbers dropped, and in 1942, the number of children receiving care was down to 1,996. Another change was the distribution of children. In the earlier years, the main office in Philadelphia reported most of the children. By the 1930s, more than half the children were reported by the county agencies, with nearly two-thirds of children on the rolls in 1942 from the counties.

The Children's Aid Society was also an owner and partner in the construction of the Social Services Building at 311 South Juniper Street in Philadelphia. This building became the headquarters for the Children's Aid Society in 1923. It was also the home for many other Philadelphia social services agencies.

Several child welfare agencies merged into the Children's Aid Society over the years. The Union Temporary Home, which was founded in 1856 "for the relief of the poor and the care of poor white children" was one. The Union Temporary Home existed at several different Philadelphia locations, the longest tenured being the northeast corner of Poplar and 16th Streets. The Home was often unable to utilize its full capacity because of limited financial resources. In 1887, the home itself was closed, and the organization began a cooperative relationship with CAS. In 1898, it officially merged with the Children's Aid Society.

The Philadelphia Home for Infants was founded in 1873 to address a need for care for very young children. At the time, most institutions only accepted children over the age of 3 or 4. The Philadelphia Home for Infants occupied a series of locations in West Philadelphia, eventually building a new home in 1880 at the corner of Westminster Avenue and Markoe Street. In the early 1900s, funds were raised for a new home, but plans were abandoned in 1916 because of the World War, and the existing home was renovated instead. The Home also struggled with the issue of institutional care versus

family care, as professional opinion increasingly favored placing children in family situations. Finally, in 1942, it merged with the Children's Bureau.

The Children's Aid Society and the Seybert Institution formed the Children's Bureau in 1907. At that time there were more than sixty agencies in Philadelphia that received destitute children. The Children's Bureau ran a joint shelter, serving as a receiving and investigating department for both CAS and Seybert's Children's Village. It was also a center for information, education, and cooperation among the various agencies with interests in caring for children. The Children's Bureau merged with CAS in 1944.

The United States Committee for the Care of European Children was established in 1940 to receive British children and place them in homes. Later in World War II, it handled the placement of refugee children, principally Jewish, from continental Europe. Both the Children's Aid Society and the Children's Bureau were involved in placing refugee children in the Philadelphia area.

Today, the Children's Aid Society addresses children's needs through parenting programs, sponsoring "play groups and summer day camp, providing emergency food and baby formula, and as a service provider in Philadelphia's Services to Children in Their Own Home (SCOH) Program."

Scope & content

The records of the Children's Aid Society document the founding and operations of the organization through the first half of the 1900s. Only a small part of the collection relates to the period after 1950.

The records are organized in seven series: *Administrative*, *Children's Files*, *Edwin D. Solenberger*, *Dr. Jessie Taft*, *J. Prentice Murphy*, *Other Organizations*, and *Miscellaneous*. The *Administrative* series is the largest. It includes the charter and by-laws, annual reports, histories of the Society, and records of the various county organizations. The first year's report is missing, but there is a nearly complete run from the second report, issued in 1884-1885 through the report of 1942. These reports, together with several short organizational histories, provide administrative information and statistics on the activity of CAS. In addition, the collection includes four large volumes, entitled "Account of Children," "Daybook," and two entitled "Account of Children in Care," that despite the varying titles, provide similar information on the daily activities of the CAS office for the period from 1894 to 1903.

The *Children's Files* series includes volumes entitled "History of Cases" that span 1882 to 1908, and provide details about the children in the care of CAS. These case histories include some background information plus a record of where the child was placed, and visit reports on the child's development, education, and activities.

The administrative information and case histories are complemented by the three series on *Edwin Solenberger*, *Jessie Taft*, and *J. Prentice Murphy*. These important administrators were also prolific writers in the field of childcare. The articles and papers included in

this collection reflect the thinking that guided leaders of child welfare agencies in the first half of the twentieth century.

The records in the *Other Organizations* series are largely administrative and include annual reports and minutes. The exception is the subseries for the United States Committee for the Care of European Children, which includes some government directives, as well as procedures, reports, correspondence among local agencies, and a scrapbook of news clippings. There are also some brief case histories included in this subseries.

The *Miscellaneous* series includes a number of reports on child welfare issues by people and organizations not directly related to CAS. There are also reports and news clippings on the subject of adoption.

Overview of arrangement

Series I	Administrative, 1882-1982, n.d. a. Historical, 1882-1982, n.d. b. Financial, 1889-1955 c. Promotional, 1911-1934, n.d. d. County Records, 1883-1979, n.d. e. Miscellaneous, 1887-1962, n.d.	15 Boxes
Series II	Children's Files, 1882-1961, n.d.	12 Boxes
Series III	Edwin D. Solenberger, 1906-1960	1 Box
Series IV	Dr. Jessie Taft, 1922-1949, n.d.	1 Box
Series V	J. Prentice Murphy, 1909-1936, n.d.	2 Boxes
Series VI	Other Organizations, 1857-1953, n.d. a. Union Temporary Home, 1857-1916 b. Philadelphia Home for Infants, 1869-1940, n.d. c. Children's Bureau, 1920-1944, n.d. d. United States Committee for the Care of European Children, 1940-1953 e. Seybert Institution, 1917-1930	9 Boxes
Series VII	Miscellaneous, 1883-1980, n.d. a. Adoption, 1936-1980, n.d. b. Legal, 1883-1950, n.d. c. Reports, 1905-1958 d. Miscellaneous, 1895-1961, n.d.	3 Boxes

Series description

Series 1. Administrative, 1882-1982, n.d. (Boxes 1-15)

a. Historical, 1882-1982, n.d.

This subseries includes the Society's charter, by-laws, annual reports for most years from 1884 through 1942, and several narrative histories of the organization.

The volumes in this subseries include four that provide an account of daily events, such as visitors and inquiries at the office, during about ten of the Society's first twenty years. Although these volumes are labeled "Account of Children" and "Daybook," they are not case reports. Some entries do involve children coming to CAS, while others involve families offering to board children. There are also requests for work situations, and requests for workers with an indication of daily wages, if any, to be paid. The entries reflect both mail and, in person, inquiries. Requests were usually for a domestic worker, often described as a "servant," at a home where a single mother with a young child could be placed. Some entries note an age, race or religious preference. When someone requested a worker, money for transportation was often provided to CAS, and this is also noted in the records. In addition, some notes reflect work situations or workers who were determined to be unacceptable.

Likewise, a small volume entitled Committee on Cases 1883-1889, includes some details about children, but is more a record of the administrative meetings of the committee.

b. Financial, 1889-1955

The financial subseries provides an incomplete record of the fiscal life of the organization. It includes several different accounting volumes, but they cover different time periods, and the earliest cashbook is from 1909. One folder includes a list of bequests to the Society from inception to 1932.

c. Promotional, 1911-1934, n.d.

The Children's Aid Society always sought private financial support and published a variety of promotional pamphlets. Examples of both promotional pamphlets and fundraising letters are included in this subseries. Appeal letters written from 1911 to 1919 were originally in a scrapbook that was disbound.

d. County Records, 1883-1979, n.d.

This subseries contains the records about county agencies that were maintained in Philadelphia by the County Agency Department. They are administrative records dealing primarily with organization and management, and not related to cases of children. For many counties, the records were divided into Summary Reports and Visit Reports. The Summary Reports are typically annual reports of activity including caseloads. The Visit Reports include notes from the visits of various Philadelphia-based staff members who periodically traveled to meet with county administrators. These reports often include frank assessments of the local staff, volunteers, and board members. Visit Reports also typically list local political figures as possible contacts for CAS representatives.

e. Miscellaneous, 1887-1962, n.d.

This subseries includes a number of administrative reports and correspondence. It also includes information and four photographs of the Associated Medical Clinic, which was founded in 1920 by CAS and other organizations to provide ongoing

treatment for children placed with those agencies. The clinic later became a part of Children's Hospital of Philadelphia.

Series 2. Children's Files, 1882-1961 (Boxes 16-27) PARTIALLY RESTRICTED

This series includes nine large volumes of case histories of the children who came to the Children's Aid Society from 1882 to 1908. Records include background information, if known, about the parents; physical and mental assessments of the child; information about the foster family; and notes from visits by staff social workers. Records are from the arrival of the child until the child "passed from care," which could occur if the child was returned to the natural family, was formally adopted, reached sufficient age to leave care, or died. The case files from the early years of CAS are more detailed than the later records in the collection.

Volumes 35 and 36, as well as Box 17, Folder 7 contain personal information that is less than seventy-five years from its creation. Access to these records is restricted until the seventy-five years have passed.

Series 3. Edwin D. Solenberger, 1906-1960 (Box 17)

This series consists of newspaper articles, conference papers, and articles written by Solenberger, who was general secretary of CAS from 1907 to 1943. Two of the papers were presented at National Conferences of Charities and Correction. Articles appeared in publications such as *Children's Charities* and *The Bulletin of the Pennsylvania League of Women Voters*. The subjects are childcare and the administration of child welfare agencies.

Series 4. Dr. Jessie Taft, 1922-1949, n.d. (Box 17)

This series also includes papers and articles. Taft was the Director of the Child Study Department, associated with CAS and the Children's Bureau. One folder contains a list of 52 publications by Taft between 1915 and 1933. (All are not included in the collection.) Articles were published in scholarly journals, medical journals, and popular magazines. Taft's subjects included emotional and psychological topics related to child development, as well as adoption.

Series 5. J. Prentice Murphy, 1909-1936, n.d. (Boxes 17 and 28)

J. Prentice Murphy was not officially on the staff of CAS of Pennsylvania. He did serve as secretary of the Children's Aid Society in Boston and he held executive positions with the Seybert Institution and Children's Bureau in Philadelphia, working closely with CAS. As with Series 3 and 4, this series includes magazine articles and conference papers written by Mr. Murphy, which reflect his ideas on child welfare and social work. There are also several obituaries following his early death in 1936 that reflect Murphy's national standing and leadership in the field of social work.

Series 6. Other Organizations, 1857-1953, n.d. (Boxes 28-36)

a. Union Temporary Home, 1857-1916

This subseries includes selected annual reports and meeting minutes, some financial records, and records from its merger with the Children's Aid Society in 1898.

b. Philadelphia Home for Infants, 1873-1940, n.d.

Records include volumes of annual reports for most years from its inception in 1874 to 1921, and board minutes from 1873 to 1937. Some of the annual reports are also in folders. The subseries also contains two Register volumes that list the infants admitted to the home from 1873 to 1931. There are also a Historical Sketch compiled by Mary Bunting Wolff, who served as corresponding secretary for 38 years, until age 84, and five photographs.

c. Children's Bureau, 1920-1944, n.d.

The bulk of this subseries is the collection of minutes of the Board of Directors meetings that covers 1920 to 1944, when the Children's Bureau merged with the Children's Aid Society.

d. United States Committee for the Care of European Children, 1940-1953

This subseries includes the communications from the national organization, as well as records from the Philadelphia Branch and a Joint Committee formed as a successor organization by CAS and the Children's Bureau. Much of the material concerns the planning and preparation processes for receiving and placing children. Some records include lists and, in a number of cases, background information about children for whom foster homes were provided. There is also a scrapbook of 1940 newspaper clippings.

e. Seybert Institution, 1917-1930

The Seybert Institution worked together with the Children's Aid Society in several areas, including the creation of the Children's Bureau in 1907. The relationship between the two organizations is documented in the *Administrative* series. This subseries includes some newspaper clippings regarding the Seybert Institution and two of its publications.

Series 7. Miscellaneous, 1883-1980, n.d. (Boxes 36-38)

a. Adoption, 1936-1980, n.d.

This subseries includes several reports on the work of CAS with adoptions. It also includes interview notes of an adoption consultant who visited with judges in many of Pennsylvania's counties between 1945 and 1948 to determine the judges' attitudes toward adoption law and their approaches in adoption cases. In addition, there is a large scrapbook of magazine and newspaper clippings from 1969 to 1980 concerning adoption.

b. Legal, 1883-1950, n.d.

This subseries includes records of several legal cases in which CAS was a party. Some involve the financial support provided for children who were directed to CAS by the courts. Another involves a custody battle that went to the State Supreme Court. Reports on the general relationship of the Children's Aid Society with courts and magistrates are also included in this subseries.

c. Reports, 1905-1958

This subseries includes numerous reports and publications related to childcare and child welfare in Pennsylvania. Some are pamphlets published by child welfare agencies, some are papers presented at conferences, and others document the proceedings of conferences, such as three Pennsylvania Conferences on Charities and Correction in 1909, 1910 and 1912. Also in this subseries is a 1914 report by the Bureau of Municipal Research in New York on the Child Welfare Societies of Philadelphia, including CAS.

d. Miscellaneous, 1895-1961, n.d.

A map of Pennsylvania counties identifying the poor districts and newspaper clippings related to CAS are included in this subseries.

Separation report

128 publications were removed for possible inclusion in the HSP Library. Some duplicate existing holdings.

Related materials

The Historical Society of Pennsylvania:

Philadelphia Society for Organizing Charity (Now Family Service of Philadelphia)
Records, 1878-1928
Collection 1961

Remarks of [the] president of the Children's Aid Society and Bureau of Information at the ninth annual convention, Directors of the poor at Philadelphia, October 10, 1883. Ames, F. B., Mrs. Pittsburgh, 1883. Vz.831

Children's Aid Society: publications. Nos. 1-3: tenth anniversary, and leaflets. Philadelphia, 1883. Wj* .411

Eighth and ninth annual report of the Children's Aid Society of Western Pennsylvania: 1896-97 and 1898-99. Pittsburgh: Press of Shaw Bros, 1899. VoA* 3992 v.3

Children's Aid Journal: representing the Children's Aid Society of Pennsylvania, Wj* .999 v.1

Children's Aid Society of Pennsylvania: Bulletin, June and November. 1913, June and November 1914, June 1915. Wj* .411

Children's Aid News. Philadelphia. Wj .4105

Urban Archives, Temple University:

Philadelphia Society to Protect Children, Records, 1877-1970, Acc. 150

References

Children's Aid Society website: www.caspa.org

Subjects

Adoption
Benevolent institutions
Charities-- Pennsylvania
Child abuse
Child welfare-- Pennsylvania
Children
Delinquency

Family
Foster homes-- Pennsylvania
Great Depression
Homeless children
Orphans
Poverty
Social service-- Pennsylvania
Social work administration

Hancock, Cornelia
Hinckley, Helen W.
Murphy, J. Prentice
Solenberger, Edwin D.
Taft, Jessie
Wharton, Susanna Dillwyn

Children's Bureau
Children's Aid Society of Pennsylvania
Philadelphia Home for Infants
Seybert Institution
Union Temporary Home
United States Committee for the Care of European Children

Administrative Information

Restrictions

Most of the collection is open for research. A few items in Series 2, Children's Files, include potentially sensitive material less than seventy-five years old. These items are: Vol. 35- "Book of Cases, 1937-1949," Vol. 36- "New Admissions, 1949-1961," and Box 17, Folder 7- "Children Passed from Care, Dec. 1949- Oct. 1953." These materials are restricted until 75 years from the date of the records' creation. Please ask staff for assistance.

Acquisition information

Gift of Children's Aid Society of Pennsylvania, 1985.

Accession number. 1985:78

Alternative format

None

Preferred citation

Cite as: [Indicate cited item or series here], Children's Aid Society of Pennsylvania, Records (Collection 3026), The Historical Society of Pennsylvania.

Processing note

Processed by: Jack Gumbrecht

Completed: June 2003

The materials were reasonably well organized when received. Metal fasteners were removed, as feasible. Loose papers were removed from several binders, and were stored in folders. One volume of fundraising appeal letters was disbound, and the form letters were housed in folders.

A few of the volumes were labeled in a way that did not accurately describe the contents. Researchers should rely on the description in the finding aid and carefully review the contents of any volumes selected.

Box and folder listing

Series 1. Administrative. a. Historical

Folder title	Date	Box	Folder
Charter	1927, 1949, n.d.	1	1
By-Laws	1886, 1945, 1949	1	2
Original Names		1	3
History of the Children's Aid Society	1903, 1923, 1940, 1949, 1982, n.d.	1	4
The Children's Aid in Pennsylvania, pamphlet	1934	1	5
A Mid Century Report	1950	1	6
Staff	1882-1956	1	7
Annual Report	1883-1884	1	8
Annual Report	1884-1885	1	9
Annual Report	1885-1886	1	10
Nine Month Report	Apr-Dec 1887	1	11
Annual Report	1888	1	12
Annual Report	1889	1	13
Annual Report	1891	1	14
Annual Report	1892	1	15
Annual Report	1893	1	16
Annual Report	1894	1	17
Annual Report	1895	1	18
Annual Report	1896	1	19
Annual Report	1897	1	20
Annual Report	1898	1	21
Annual Report	1899	1	22
Annual Report	1900	1	23
Annual Report	1901	1	24
Annual Report	1902	1	25
Annual Report	1903	1	26
Annual Report	1904	1	27
Annual Report	1905	1	28
Annual Report	1906	1	29
Annual Report	1907	1	30
Annual Report	1908	1	31

Annual Report	1909	1	32
Annual Report	1910	1	33
Annual Report	1911	2	1
Annual Report	1912	2	2
Annual Report	1913	2	3
Annual Report	1914	2	4
Annual Report	1915	2	5
Annual Report	1916	2	6
Annual Report	1917	2	7
Annual Report	1918	2	8
Annual Report	1919	2	9
Annual Report	1920	2	10
Annual Report	1921	2	11
Annual Report	1922	2	12
Annual Report	1923	2	13
Annual Report	1924	2	14
Annual Report	1925	2	15
Annual Report	1926	2	16
Annual Report	1927	2	17
Annual Report	1928	2	18
Annual Report	1929	2	19
Annual Report	1930	2	20
Annual Report	1931	2	21
Annual Report	1932	2	22
Annual Report	1933	2	23
Annual Report	1934	2	24
Annual Report	1935	2	25
Annual Report	1936	2	26
Annual Report	1937	2	27
Annual Report	1938	2	28
Annual Report	1939	2	29
Annual Report	1940	2	30
Annual Report	1941	2	31
Annual Report	1942	2	32
Annual Report Digest	1907-1942	3	1
Executive Committee Meeting Minutes	1940	3	2
Relations with the Pennsylvania Society to Protect Children from Cruelty (PSPCC)	n.d.	3	3
Relations with the Seybert Institution	1907, 1910	3	4

Agreement with the Seybert Institution and Society to Protect Children from Cruelty	1906, 1913	3	5
Department of Child Study and Girls' Aid	1921-1926, n.d.	3	6
State Advisory Council	1922-1935	3	7
State Advisory Council	1936-1947	3	8
State Advisory Council	1948-1951	3	9
Photograph of Theodore M. Etting	n.d.	3	10
Cornelia Hancock	n.d.	3	11
Susanna Dillwyn Wharton	1915, 1960, 1966	3	12
Committee on Cases (Vol. 1)	1883-1889	4	
Account of Children in Care (Vol. 2)	1894	4	
Account of Children in Care (Vol. 3)	1895	4	
Daybook (Vol. 4)	1898	5	
Account of Children (Vol. 5)	1902-1903	6	

Series 1. Administrative. b. Financial

Folder title	Date	Box	Folder
State Aid Appropriation	1889, 1949	3	13
Legacies	c. 1932, 1955	3	14
Special Committee to Raise Money for the Care of Children Received from Outside Philadelphia	1925	3	15
Report of the Committee Appointed to Study Financial Problems of the Children's Aid Society	1942	3	16
Special Gift Fund (Vol. 6)	1934-1944	6	
Papers removed from Special Gift Fund 1934-1944, Volume	1936, 1937, 1944	3	17
Special Gift Fund (Vol. 7)	1939-1944	6	
Cash Book (Vol. 8)	1909-1910	7	
Petty Cash Book (Vol. 9)	1909-1915	7	
Petty Cash Book (Vol. 10)	1942-1944	8	
Financial Ledger (Vol. 11)	1914-1920	8	
Ledger (Vol. 12)	1941-1944	9	

General Accounts Book (Vol. 13)	1915-1920	9
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Series 1. Administrative. c. Promotional

Folder title	Date	Box	Folder
Fundraising Appeals, letters	1911-1919	3	18
Fundraising Appeals, pamphlets	1913, 1914, 1923, 1933, 1934, n.d.	3	19
Publications	n.d.	3	20

Series 1. Administrative. d. County records

Folder title	Date	Box	Folder
County Committees (Vol. 14)	1885-1887	9	
Branch Societies (Vol. 15)	1886-1890	9	
County Agency Department	1883, 1889, 1919, 1927, 1931, 1938, 1941, 1943, 1944, n.d.	3	21
County Agencies Newspaper Publicity (Vol. 16)	1929-1940	10	
County Agencies Scrapbook (Vol. 17)	1925-1942	10	
Committee on County Work	1926-1938	3	22
County Reports	1952	3	23
Publications	c.1930, 1931 1937-1938, n.d.	3	24
Bedford County, Summary Reports	1930-1937	11	1
Bedford County, Visit Reports	1928-1940	11	2
Berks County	1920-1966	11	3
Blair County	1928-1962	11	4
Bradford County, Summary Reports	1921-1933	11	5
Bradford County, Visit Reports	1921-1930	11	6
Bradford County, Visit Reports	1931-1939	11	7
Bradford County, Correspondence	1937, 1946	11	8
Bucks County	1922-1945	11	9
Carbon County	1906-1934	11	10

Chester County	1909-1940	11	11
Clinton County	1921-1937	11	12
Columbia County	1924-1934	11	13
Cumberland County	1921-1933	11	14
Dauphin County	1926-1933	11	15
Delaware County	1944-1959	11	16
Franklin County, Annual Reports (Vol. 18)	1885-1890	12.	
Franklin County, Summary Reports	1929-1934	11	17
Franklin County, Visit Reports	1926-1941	11	18
Huntingdon County, Summary Reports	1930-1937	11	19
Huntingdon County, Visit Reports	1928-1940	11	20
Juniata County	1928-1935	13	1
Lackawanna County	1921-1947	13	2
Lancaster County	1921-1941	13	3
Lebanon County	1928-1972	13	4
Lehigh County	1922-1954	13	5
Luzerne County	1921-1947	13	6
Lycoming County	1921-1965	13	7
Lycoming County, An Appraisal of Family & Child Welfare Services	1951	13	8
Mifflin County, Summary Reports	1931-1937	13	9
Mifflin County, Visit Reports	1922-1940	13	10
Monroe County	1928-1965	13	11
Montgomery County	1940-1979	13	12
Montgomery County, Auditors' Reports	1954-1958	13	13
Montour County	1926-1934	13	14
Northampton County	1911-1972	14	1
Northumberland County	1923-1934	14	2
Pike County	1929-1947	14	3
Schuylkill County	1923-1937	14	4
Sullivan County	1931-1947	14	5
Susquehanna County, Summary Reports	1928-1937	14	6
Susquehanna County, Visit Reports	1922-1939	14	7
Tioga County, Summary Reports	1931-1937	14	8
Tioga County, Visit Reports	1926-1940	14	9
Union County	1925-1937	14	10

Wyoming County	1928-1944	14	11
York County	1924-1949	14	12

Series 1. Administrative. e. Miscellaneous

Folder title	Date	Box	Folder
News Items (Vol. 19)	1887-1895	12	
News Items (Vol. 20)	1893-1903	12	
News Items (Vol. 21)	1907-1914	15	
News Items (Vol. 22)	1929-1940	15	
Progress Report to the Board of Directors by Gertrude G. Biddle	1889	14	13
Committee to Inquire into the General Opinion of Work Accomplished by the Children's Aid Society	1911	14	14
Statement of Work filed with the State Dependents Commission	1914	14	15
Study of the Children's Aid Society by Council of Social Agencies	1941	14	16
Correspondence	1925-1962	14	17
Public Relations	1960, n.d.	14	18
Associated Medical Clinic	1921, 1923, 1924, 1926, n.d.	14	19
Photographs of the Associated Medical Clinic (4-black and white, 8x10)	n.d.	14	20
Representative Country Boarding Homes used by Children's Aid Society	n.d.	14	21

Series 2. Children's Files.

Folder title	Date	Box	Folder
History of Cases (Vol. 23)	1882-1891	16	
Loose Letters Removed from History of Cases, 1882-1891	1919, 1923, 1937, 1940, n.d.	17	1
Register (Vol. 24)	June 1891-Oct 1893	18	
History of Cases (Vol. 25)	1893-1897	19	

History of Cases (Vol. 26)	1897-1898	20	
Loose Letters Removed from History of Cases, 1897-1898	1925	17	2
History of Cases (Vol. 27)	1898-1901	21	
History of Cases (Vol. 28)	1901-1903	22	
Loose Letters Removed from History of Cases, 1901-1903	1930	17	3
History of Cases (Vol. 29)	1903-1905	23	
History of Cases (Vol. 30)	1905-1907	24	
History of Cases (Vol. 31)	1907-1908	25	
Account of Children (Vol. 32)	1902-1904	26	
Children Received (Vol. 33)	1910	27	
Index of Cases (Vol. 34)	1915	26	
Book of Cases (Vol. 35)	1937-1949	27	
New Admissions (Vol. 36)	1949-1961	27	
Echorn, Arthur	1894	17	4
Jacobs, Elizabeth	1926	17	5
Notes of Children Received	1890	17	6
Children Passed from Care	Dec 1949- Oct 1953	17	7

Series 3. Edwin D. Solenberger

Folder title	Date	Box	Folder
Commendation from the Philadelphia Housing Association	1959	17	8
Newspaper Clippings	1922, 1960	17	9
"Boarding Out Children in Pennsylvania"	1912	17	10
"The Functions in a Community Child Welfare Program of Private Child Caring Institutions and Agencies"	1932	17	11
"The Poor Districts of Pennsylvania"	1929	17	12
"Records of Child-Placing Agencies"	1910	17	13
"The Social Relief Work of the Salvation Army"	1906	17	14
"Background of Child Welfare in Pennsylvania"	1953	17	15
"The Modern Approach to Adoption"	c. 1937	17	16

Series 4. Dr. Jessie Taft

Folder title	Date	Box	Folder
List of Publications	c. 1933	17	17
"The Adjustment of Our Emotional Lives"	1926	17	18
Manuscript: Translation of Otto Rank's "The Analytic Reaction in Its Constructive Elements," pages 1-61	n.d.	17	19
Manuscript: Translation of Otto Rank's "The Analytic Reaction in Its Constructive Elements," pages 62-127	n.d.	17	20
"The 'Catch' in Praise"	1930	17	21
"Closed Doors and the Key to Them"	1926	17	22
"Early Conditioning of Personality in the Pre-School Child"	1925	17	23
"The Effect of an Unsatisfactory Mother-Daughter Relationship Upon the Development of a Personality"	1926	17	24
"Essentials of a Mental Hygiene Program for Philadelphia- The Present Situation- What More Is Needed?"	1924	17	25
"Having Your Cake"	n.d.	17	26
"The Need for Psychological Interpretation in the Placement of Dependent Children"	1928	17	27
"Parents by Adoption"	1925	17	28
"The Placing of Children Who Are Difficult to Adjust"	1923	17	29
"The Relation of the School to the Mental Health of the Average Child"	1932	17	30
"Sex in Children"	1925	17	31
"The Social Worker's Opportunity"	1922	17	32
"Some Undesirable Habits and Suggestions as to Treatment"	1922, 1929	17	33

"Some Problems in Delinquency- Where Do They Belong?"	1922	17	34
"The Adopted Child"	1933	17	35
"Time as the Medium of the Healing Process"	1949	17	36
"The Use of Transfer within the Limits of the Office Interview"	1924	17	37
"What it Means to be a Foster Parent"	1926	17	38

Series 5. J. Prentice Murphy.

Folder title	Date	Box	Folder
Obituaries and Memorials	1936	17	39
"The Care of Exceptional Children by the Children's Bureau of Philadelphia"	1909	17	40
"Certain Philosophical Contributions to Children's Case Work"	1933	17	41
"The Chateau Thierry of Child Welfare"	1924	17	42
"Child Caring Work"	1923	17	43
"Children in the New Deal"	1934	17	44
"Crazy About Families"	1929	17	45
The Crisis in the State Department of Welfare"	1935	17	46
"The Decade Since the War: A Resume"	1930	17	47
"Dependency in Old Age"	1931	17	48
"The Effects of the Mass Relief Program on Social Work for Children (An Evaluation in Terms of Individuals and Families)"	1935	17	49
"Every Child- What He Needs"	1925	17	50
"Just Ourselves"	n.d.	28	1
"The Juvenile Court at the Bar"	1929	28	2
Letter written January 22, 1932 and later published in The Prison Journal	1936	28	3
"Methods of Social Work"	1918	28	4
"Mothers and-- Mothers"	n.d.	28	5
"The Mystery of Personality"	n.d.	28	6

"Of What Value are These Services to Mankind?"	1924	28	7
"The Significance of the Child Welfare League of America in terms of its Varied Services to and for Member Agencies in the Philadelphia Area"	1935	28	8
"Squandering Childhood's Heritage of Health"	1922	28	9
"Standards of Child Care and Child Placement"	n.d.	28	10
"A Study of Results of a Child-Placing Society"	1915	28	11
"The Superficial Character of Child Caring Work"	1922	28	12
Untitled Speech at the National Conference of Social Work	1932	28	13
"The Welfare of Children- A First Claim on the Church"	n.d.	28	14
"When Doctors Disagreed"	1930	28	15

Series 6. Other Organizations. a. Union Temporary Home

Folder title	Date	Box	Folder
Annual Reports 1887-1893 (Vol. 37)	1857, 1860, 1862, 1864, 1871, 1873- 1879, 1884, 1887, 1893	29	
Annual Reports 1894-1914 (includes minutes of Annual Meetings 1894-1899, and some later accounting records) (Vol. 38)	1894-1899, 1907-1910, 1913-1916	29	
General Accounts Book (Vol. 39)	1856-1912	29	
Rules and Certificate of Boarding	1870	28	16
Merger with Children's Aid Society	1887, 1898, 1899	28	17

Series 6. Other Organizations. b. Philadelphia Home for Infants

Folder title	Date	Box	Folder
Charter and By Laws (Vol. 40)	1875	30	
Annual Reports (Vol. 41)	1874-1897	30	

Annual Reports (Vol. 42)	1898, 1904-1907, 1909, 1910, 1912, 1913, 1915, 1919- 1921	30	
Annual Report	1876	28	18
Annual Report	1877	28	19
Annual Report	1888	28	20
Annual Report	1890	28	21
Annual Report	1891	28	22
Annual Report	1892	28	23
Annual Report	1893	28	24
Annual Report	1894	28	25
Annual Report	1895	28	26
Annual Report	1896	28	27
Annual Report	1897	28	28
Board Minutes (Vol. 43)	1873-1878	31	
Board Minutes (Vol. 44)	1873-1894	31	
Board Minutes (Vol. 45)	1895-1902	31	
Board Minutes (Vol. 46)	1903-1906	31	
Board Minutes (Vol. 47)	1906-1910	31	
Board Minutes (Vol. 48)	1910-1915	32	
Board Minutes (Vol. 49)	1916-1925	32	
Board Minutes (Vol. 50)	1925-1937	32	
Historical Sketch of the Philadelphia Home for Infants, compiled by Mary Bunting Wolff	1919	28	29
Managers Attendance Record (Vol. 51)	1905-1925	32	
Perpetual Insurance Policy for 1909 Montrose Street, Fire Association of Philadelphia	1869	28	30
Photographs (1-4 x 5 ½, black and white)	n.d.	28	31
Photographs (2- 8 x 10, 1-6 ½ x 8, 1- 7 ½ x 7 ½, all black and white)	n.d.	37	
Resolutions regarding property	1915, 1916	28	32
Register (Vol. 52)	1873-1924	33	
Register (Vol. 53)	1924-1931	33	
Survey	1926	28	33

"Treatment of Infants and Young Children in Foster Homes"	1940	28	34
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Series 6. Other Organizations. c. Children's Bureau

Folder title	Date	Box	Folder
Annual Meeting Photograph	1928	28	35
Annual Report	1925	28	36
Annual Report	1926	28	37
Minutes, Board of Directors	1920	28	38
Minutes, Board of Directors	1921	28	39
Minutes, Board of Directors	1922	28	40
Minutes, Board of Directors	1923	28	41
Minutes, Board of Directors	1924	28	42
Minutes, Board of Directors	1925	28	43
Minutes, Board of Directors	1926	28	44
Minutes, Board of Directors	1927	28	45
Minutes, Board of Directors	1928	28	46
Minutes, Board of Directors	1929	28	47
Minutes, Board of Directors	1930	28	48
Minutes, Board of Directors	1931	28	49
Minutes, Board of Directors	1932	28	50
Minutes, Board of Directors	1933	28	51
Minutes, Board of Directors	1934	28	52
Minutes, Board of Directors	1935	28	53
Minutes, Board of Directors	1936	34	1
Minutes, Board of Directors	1937	34	2
Minutes, Board of Directors	1938	34	3
Minutes, Board of Directors	1939	34	4
Minutes, Board of Directors	1940	34	5
Minutes, Board of Directors	1941	34	6
Minutes, Board of Directors	1942	34	7
Minutes, Board of Directors	1943	34	8
Minutes, Board of Directors	1944	34	9
Joint Plan of Merger between Philadelphia Home for Infants and the Children's Bureau	1942	34	10
Merger with Children's Aid Society	1944	34	11
Report by Louise Affelder	1924	34	12
Christmas Card to Foster Parents	n.d.	34	13
"A Touch O' Heather and Other Homes"	1926	34	14

Series 6. Other Organizations. d. United States Committee for the Care of European Children

Folder title	Date	Box	Folder
Account Book, Philadelphia Branch (Vol. 54)	1940-1941	35	
Scrapbook (Vol. 55)	1940	35	
General Memoranda	1940	34	15
Children's Bureau Bulletins and Standards	1940	34	16
Press Releases	1940	34	17
General Information	1940	34	18
Bulletin 3	1940	34	19
Forms	1940	34	20
Affidavits	1940-1941	34	21
Dissolution	1953	34	22
"Memorandum Concerning Official Basis of the Program of the United States Committee for the Care of European Children"	1953	34	23
Quarterly Bulletin, "Rescue and Refuge"	1944-1946	34	24
Quarterly Bulletin, "Orphans of the Storm"	1948	34	25
Correspondence	1940	34	26
Correspondence	1941-1945	34	27
Correspondence	1946-1951	34	28
Philadelphia Branch, Executive Committee	1940-1941	34	29
Philadelphia Branch, General Committee	1940-1941	34	30
Philadelphia Branch, Statement of Accounts	1940	36	1
Philadelphia Branch, Statistical Report	1940-1941	36	2
Joint Committee of the Children's Aid Society and Children's Bureau	1940, 1941, 1945	36	3
Joint Committee Financial Procedures	1941	36	4
Joint Committee Financial Reports	1941-1944	36	5

Joint Committee Records of Payments	1941-1943	36	6
Background of Children (Eastern European)	1945-1947	36	7
Placements with Children's Aid Society (English)	1940-1942	36	8
Latvian Children	1950	36	9

Series 6. Other Organizations. e. Seybert Institution

Folder title	Date	Box	Folder
Newspaper Clippings	1930	36	10
"The Handling of Cases by the Juvenile Court and Court of Domestic Relations of The Philadelphia Municipal Court"	c. 1917	36	11
"A Living Hand"	1930	36	12

Series 7. Miscellaneous. a. Adoption

Folder title	Date	Box	Folder
Committee to Study Adoptions	1936	36	13
Adoption Report	1939	36	14
Interview Notes, Judges, Counties A-B	1945-1948	36	15
Interview Notes, Judges, Counties C-D	1945-1947	36	16
Interview Notes, Judges, Counties F-L	1945-1948	36	17
Interview Notes, Judges, Counties M-N	1945-1948	36	18
Interview Notes, Judges, Counties P-U	1945-1946	36	19
Interview Notes, Judges, Counties W-Z	1945-1948	36	20
Interview Notes, Miscellaneous	1945-1948	36	21
Pamphlet	n.d.	36	22
Child Welfare League Study	1937	36	23
Adoption Press Book (Vol. 56)	1969-1980	37	

Series 7. Miscellaneous. b. Legal

Folder title	Date	Box	Folder
Relationship with Courts and Magistrates	1883, 1892, 1893, 1950, n.d.	36	24
Solicitor's Report	1894	36	25
Court Petitions	1894, 1942, 1946	36	26
Commonwealth <u>ex. rel.</u> Roy Henderson vs. Children's Aid Society	1897	36	27
Petition for the Possession of Betty Jean Tuttle, Minor vs. W. Russell Gard and Helen Gard	1947	36	28
Petition for the Possession of Betty Jean Tuttle, Minor vs. W. Russell Gard and Helen Gard	1949	36	29

Series 7. Miscellaneous. c. Reports

Folder title	Date	Box	Folder
"An Adventure in Child Welfare"	1929	36	30
"The Almshouse Child"	1924	36	31
"Child Care in Delaware County Pennsylvania"	1938	36	32
"Children, Preferred"	1930	36	33
"County Welfare Organization in Pennsylvania"	1934	36	34
"Development of Child Welfare Services in the State" by Helen C. Hubbell	1956	38	1
"Finding Foster Homes" by Gertrude E. Breese	1936	38	2
"History of Child Care in Pennsylvania"	1941	38	3
"Milestones in Child Welfare in Pennsylvania"	1958	38	4
"A New Day for the Dependent and Neglected Children of Pennsylvania"	1948	38	5
"Pennsylvania's Ten Year Program for Children: 1930-1940"	1931	38	6

"A Primer of Public Poor Relief in Pennsylvania"	1932	38	7
Proceedings of the First Pennsylvania Conference of Charities and Correction	1909	38	8
Proceedings of the Pennsylvania Conference of Charities and Correction, Second Annual	1910	38	9
Proceedings of the Third Pennsylvania Conference of Charities and Correction and of the Pennsylvania Rural Progress Association	1912	38	10
"A Public Child-Care Program for Pennsylvania" by Helen Glenn Tyson	1947	38	11
"Relief Needs and Conditions in Pennsylvania," Report to Governor Pinchot	1931	38	12
Report of Bureau on Municipal Research of New York	1914	38	13
Report of Special Committee on Increased Facilities for Care of Children	1907	38	14
"Report on the Child Welfare Societies of Philadelphia," Parts I-III.	1914	38	15
"Report on the Child Welfare Societies of Philadelphia," Appendices.	1914	38	16
Report of Talk of Miss Virginia M. Walker, Superintendent of Committee of Care of Foundlings and Motherless Infants	1905	38	17
"Revision and Codification of Poor Laws"	1925	38	18
"Some Benevolent Institutions of 1859: Their History and Present Status"	1940	38	19
Extracts from the Special Planning Committee of the Community Fund of Philadelphia	1939	38	20

"Standards of Work for Child Caring Institutions, Day Nurseries and Placing-Out Societies"	1925	38	21
"Statewide Welfare Agencies in Pennsylvania: A Directory"	1929	38	22
"Tomorrow ? A plan for Building a Child Welfare Program for Pennsylvania"	1928	38	23
"Which Way? A Suggested Program, Open for Discussion, Subject to Change"	1930	38	24

Series 7. Miscellaneous. d. Miscellaneous

Folder title	Date	Box	Folder
Map of the Poor Districts of Pennsylvania	n.d.	38	25
Newspaper Clippings	1895, 1914, 1923, 1933, 1961, n.d.	38	26
Program from the First Rational Conference of Charities	1912	38	27